

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
August 20, 2018**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on August 20, 2018, in Rooms W116-117 at the Scott Community College Urban Campus, 101 West Third Street, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Dr. Joseph D'Souza, Lori Freudenberg*, Jim Hayes, Denise Hollonbeck, Milton Shaw, Bill Vetter. Absent: Kendra Beck, Michelle Garvin. *attended by phone

Minutes from the July 16, 2018, Regular Board meeting had been mailed to the Board members for their review. Director D'Souza moved, seconded by Director Hayes, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Director Hollonbeck reported that the most recent IACCT Board meeting was held as part of the annual IACCT conference last month in Mason City. She enjoyed serving as the mistress of ceremonies for the annual IACCT awards. IACCT has begun the process of reviewing and revising its mission and vision; as vice president she is chairing that process. A draft will be presented for review in November or December. She reminded Board members that the annual ACCT conference will be in New York City in October.

Staff presented the annual year-end enrollment and financial reports. Erin Snyder, director of enrollment management and strategic communications, reviewed the FY18 credit student enrollment numbers, as well as student demographic information and completion figures. Deb Goodall, dean of continuing education, reviewed the continuing education student enrollment numbers and announced that EICC's training partnership with Tyson Foods was recognized with a LERN Award of Excellence for work with business and industry. Suteesh Tandon, chief financial officer, reviewed the FY18 financial report, noting that the college continues to keep six weeks of operating costs in reserve, per the Board's directive.

A list of personnel items was presented for Board approval. Director Hayes moved, seconded by Director D'Souza, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Dr. Ellen Kabat Lensch, vice chancellor for economic and workforce development, presented eight Chapter 260F/WTED retraining agreements: Aleris Corporation in the amount of \$19,500; Barron Equipment Co. in the amount of \$32,500; Clausen Companies in the amount of \$19,500; Continental Cement in the amount of \$13,000;

Data Dimensions, LLC in the amount of \$19,500; Equistar Chemicals, LP in the amount of \$8,580; Muscatine Learning Consortium in the amount of \$19,500; and Sethness Products Company in the amount of \$16,250.

Director Vetter moved, seconded by Director Shaw, to approve the Chapter 260F/WTED retraining agreement. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve contractual agreements: an amendment to the purchase contract for 8225 N. Fairmount in Davenport; an amendment to the Urban Center lease with Davenport Schools; professional services contracts with Family Resources for counseling services at MCC and SCC; renewal of the memorandum of agreement with Maquoketa Schools for facilities services; and transfer of the educational broadband service lease agreement to Clearwire Spectrum Holdings III, LLC.

Director Shaw moved, seconded by Director D'Souza, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve Change Order #2 from Determann Asphalt on the CCC Learning Center Parking Lot replacement in the amount of \$8,575, and to accept proposals from TRANE to replace the boiler and HVAC control systems at the Blong Technology Center.

Director Hollonbeck moved, seconded by Director Hayes, to approve the change order and to accept the proposals. Ayes: all. Nays: none. Motion carried.

The Board conducted a first reading of proposed new Board policy Series 774: Information and Data Security. A second reading is scheduled for the September Board meeting.

The Board was asked to adopt a bank depository resolution, reflecting the amount of funds that may be deposited in named area banks.

Director D'Souza moved, seconded by Director Hayes, to adopt the bank depository resolution.

Financial reports for the year ending June 30, 2018, and the month ending July 31, 2018, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director D'Souza moved, seconded by Director Vetter, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Hayes moved, seconded by Director Shaw, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, President Gallagher commented that he enjoyed dinner with the L.E.A.D. Institute class members and complimented the District on this strong program. Director D’Souza echoed his comments.

During Chancellor’s Comments, Chancellor Doucette noted that today was the first day of the academic year. Fall enrollment to date is positive; final numbers will be counted on the 14th day of the term and he anticipates that we will be slightly up or flat. He complimented staff on the work they have done to reduce the number of students who are dropped for non-payment before the first day of classes. He shared the college’s annual Institutional Report Card for FY18, noting that four of the 10 stretch goals were achieved. He also shared his pride in two EICC staff members, Anthony Bielski and Brittany Beard, who were the featured speakers at the recent CASA (Court Appointed Special Advocate) fundraising breakfast.

The next Regular Board meeting is scheduled for 7:00 p.m. on September 17, 2018, at Scott Community College, 500 Belmont Road, Bettendorf, Iowa.

President Gallagher adjourned the meeting at 8:15 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President