

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
November 20, 2017**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on November 20, 2017, in the Room 1006 at the Kahl Educational Center, 326 West Third Street, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Lori Freudenberg, Jim Hayes, Denise Hollonbeck, Milton Shaw, Bill Vetter. Absent: Michelle Garvin.

Minutes from the October 16, 2017, Regular and Organizational Board meetings had been mailed to the Board members for their review. Director D'Souza moved, seconded by Director Beck, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Andrea Rumler from Winkel Parker Foster CPAs presented the FY2016 audit report. She noted that the firm has issued a clean opinion, reporting no material weaknesses, significant deficiencies or instances of noncompliance. Chancellor Doucette thanked Chief Financial Officer Suteesh Tandon, his staff and all EICC employees for their efforts to keep all fiscal matters in compliance.

Director D'Souza moved, seconded by Director Hollonbeck, to accept the audit report and to place it on file. Ayes: all. Nays: none. Motion carried.

Director Hollonbeck reported that she and Director Shaw attended the ACCT Annual Congress in late September, where they saw two Iowa community college trustees elected to national office and participated in several excellent learning sessions on topics such as cybersecurity jobs for displaced workers, a college mock trial program, strategic plan reporting, trustees shadowing students to gain insight into their experiences, and fundraising. She suggested that EICC consider presenting at an upcoming conference.

Dr. Ellen Kabat Lensch, vice chancellor for economic and workforce development, presented the annual economic development and grants reports. She talked about the grant-funded LSAMP Inspire Program and introduced faculty, staff and a student from the Blong Technology Center to talk about the National Science Foundation-funded 3D Impact grant and the projects that have grown out of it, including the design and manufacture of a Christmas tree for QC Arts Festival of Trees.

A list of personnel items was presented for Board approval. Director Freudenberg moved, seconded by Director Vetter, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Dr. Kabat Lensch presented four Chapter 260E preliminary agreements: Carleton Life Support Systems Inc. dba Cobham Mission Systems Division in the amount of \$575,000; Raymond Corporation in the amount of \$175,000; Sterilite Corporation in the amount of \$1,135,000; and TMK IPSCO in the amount of \$1,040,000. She also presented six Chapter 260F retraining agreements: Brandenburg Drainage in the amount of \$5,330; Custom-Pak Inc. in the amount of \$32,500; R.A. Jones in the amount of \$19,500; Sonac USA LLC in the amount of \$19,500; Tyson Fresh Meats Inc. in the amount of \$20,800; and Wilton Precision Steel in the amount of \$4,225.

Director Vetter moved, seconded by Director Hollonbeck, to approve the Chapter 260E preliminary agreements. Ayes: all. Nays: none. Motion carried.

Director Hayes moved, seconded by Director Shaw, to approve the Chapter 260F/WTED retraining agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: a second amendment to the contract with Barnes & Noble for bookstore services at the three colleges; and articulation agreements with University of Northern Iowa for elementary education, and with Iowa Wesleyan University for elementary education and business and for biology, psychology and criminal justice.

Director Hollonbeck moved, seconded by Director Beck, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending October 31, 2017, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director D'Souza moved, seconded by Director Shaw, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Hayes moved, seconded by Director Freudenberg, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, Director Hollonbeck expressed concern about possible misunderstandings related to concurrent enrollment, which Chancellor Doucette promised to address. The Board expressed their pleasure with the opportunity to have dinner with the New Faculty Development Course members prior to the meeting.

During Chancellor’s Comments, Chancellor Doucette reported that a recent site visit by the Higher Learning Commission went very well and recognized Laurie Adolph, dean of curriculum, for her expertise and leadership in preparing the college for this visit. He encouraged all to drive by the new SCC Urban Campus site at night to see how it will light up the downtown. He also called Board members’ attention to the new “TCC Magazine” at their places, created by the EICC marketing department.

The next Regular Board meeting had been scheduled for 7:00 p.m. on December 18, 2017, at Muscatine Community College, 152 Colorado Street, Muscatine, Iowa. The Board was asked to change the date of that meeting to December 11, 2017.

Director Freudenberg moved, seconded by Director Shaw, to change the date of the meeting as requested. Ayes: all. Nays: none. Motion carried.

President Gallagher adjourned the meeting at 8:25 p.m.

Approved:

Honey H. Bedell, Board Secretary

Board President