

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
May 21, 2012**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on May 21, 2012, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Brian Angwin, Kendra Beck, Mary Lou Engler, Milton Shaw. Absent: Dr. Joseph D'Souza, Michelle Garvin, Bill Phelan, Shirley Stewart.

The Board conducted a public hearing on the CCC Lecture Hall Renovation. No one appeared to speak for or against the public improvement project, and President Gallagher closed the public hearing at 7:01 p.m.

Minutes from the April 16, 2012, Regular Board meeting had been mailed to the Board members for their review. Director Angwin moved, seconded by Director Engler, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Under Completion of the Agenda, Chancellor Don Doucette asked that Item 22. Executive Session be removed from the agenda as negotiations continue without significant progress to report at this time.

In Director Phelan's absence, he had forwarded IACCT materials to Board members via email and no report was presented.

Two staff reports were presented. Laurie Hanson, director of institutional effectiveness, reviewed the feedback received from the Higher Learning Commission on EICC's Academic Quality Improvement Program (AQIP) systems portfolio. This is the means by which EICC is accredited. Based on the portfolio, the HLC has granted ongoing accreditation with no recommended follow up. Chancellor Doucette noted this is the equivalent of receiving an A⁺. HLC provided 170 comments on both strengths and opportunities for improvement; Ms. Hanson summarized the strengths and noted areas in which EICC will focus improvement efforts.

Dr. Karen Vickers, president of CCC and vice chancellor for student development, and Dr. Jeff Armstrong, vice chancellor for instruction, reported on the first steps in the district's completion initiative. Dr. Vickers reported that several task forces have been working on specific areas of emphasis. She noted the excellent work of the new student intake process team, which has mapped the process districtwide and agreed upon a consistent process for all sites. The work groups have made recommendations related to assessment, advising, placement, orientation and deadlines; those recommendations have been accepted and are being implemented as quickly as possible. Chancellor Doucette noted that the deadlines in particular will be something that our current students will need time to adapt to and that this has the potential to impact enrollment for the fall semester. Dr. Armstrong reviewed tools that are available

for faculty and students to assist with student success, including initial advising, summer bridge programs, orientation, a transition to college course, transition advising and a retention alert system, as well as the summer Great Teachers Workshop for faculty to share best practices.

A list of personnel items was presented for Board approval. Director Shaw moved, seconded by Director Beck, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Chancellor Doucette had recommended in April the termination of a faculty member's contract due to the position being a temporary teaching assignment. That position has been opened but not yet filled, so it is necessary to terminate the contract.

Director Angwin moved, seconded by Director Shaw, to terminate the contract of Mary Bakeris-Guillon. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented five Chapter 260E preliminary agreements: Five-J d/b/a Fabricators Plus in the amount of \$85,000; HNI Corporation in the amount of \$1,510,000; John Deere Davenport Works in the amount of \$665,000; Marco Group International, Inc. in the amount of \$190,000; and Vizient LLC in the amount of \$110,000. Director Shaw asked if the John Deere Davenport Works agreement could be considered separately due to his professional affiliation with the company.

Director Engler moved, seconded by Director Beck, to approve the Chapter 260E agreements with Five-J, HNI Corporation, Marco Group International and Vizient. Ayes: all. Nays: none. Motion carried.

Director Engler moved, seconded by Director Beck to approve the Chapter 260E agreement with John Deere Davenport Works. Ayes: Angwin, Beck, Engler, Gallager. Abstention: Shaw. Nays: none. Motion carried.

Mr. Kapfer presented three Chapter 260F/GIVF retraining agreements: Larson Tool and Machining, Inc. in the amount of \$4,999; Midfield Pattern Corp. in the amount of \$4,999; and Redstone Content Solutions in the amount of \$25,000.

Director Shaw moved, seconded by Director Angwin, to approve the Chapter 260F/GIVF retraining agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to take a series of actions related to the issuance of Industrial New Jobs Training Certificates. Mr. Kapfer noted that the winning bidder for the

issuance was Hutchison Shockey Early & Company with the low bid of 1.9185% on the taxable bonds.

Director Beck moved, seconded by Director Shaw, to approve the Resolution Instituting Proceedings to take additional action for the issuance of not to exceed \$7,955,000 Industrial New Jobs Training Certificates (2012-1 Multiple Project). Ayes: all. Nays: none. Motion carried.

Director Angwin moved, seconded by Director Engler, to approve the Resolution Directing the Sale and Delivery of \$7,130,000 Industrial New Jobs Training Certificates, Series 2012-1. Ayes: all. Nays: none. Motion carried.

Director Engler moved, seconded by Director Shaw, that the form of Continuing Disclosure Certificate be placed on file and approved. Ayes: all. Nays: none. Motion carried.

Director Shaw moved, seconded by Director Beck, to approve the Resolution Authorizing the Issuance of \$7,130,000 Industrial New Jobs Training Certificates, Series 2012-1, and providing for the securing of such certificates for the purpose of carrying out an Industrial New Jobs Training program project designated as the 2012-1 Multiple Project. Ayes: all. Nays: none. Motion carried.

Director Beck moved, seconded by Director Angwin, to name Wells Fargo Bank, N.A. as paying agent and registrar for the Series 2012-1 Multiple Project and approve the form of agency agreement and registrar's agreement. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: renewal of the manual food service agreement at CCC with The Corner Deli and Catering; renewal of the agreement with Vera French Community Mental Health Center for services to students at SCC; an agreement with Bluffstone, LLC for management of the student housing at MCC; a memorandum of agreement with Eastern Allamakee Community Schools for Project Lead the Way concurrent enrollment; an articulation agreement with University of Northern Iowa; and a dual admission agreement with St. Ambrose University.

Director Shaw moved, seconded by Director Engler, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Kirk Barkdoll, director of district facilities, presented bids received for the CCC Lecture Hall Renovation. He recommended the Board award the contract to Precision Builders with the low bid of \$65,912.

Director Angwin moved, seconded by Director Shaw, to award the contract for the CCC Lecture Hall Renovation to Precision Builders. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve plans and specifications for the CCC Maquoketa Advanced Manufacturing Center. These are revised from the original project, which came in over the estimated budget. The Board was also asked to authorize publication of notice to bidders and schedule a public hearing for 7:00 p.m. on June 18, 2012, at 2950 Fairmount Street in Davenport.

Director Beck moved, seconded by Director Shaw, to approve the plans and specifications, authorize publication of notice to bidders and schedule the public hearing as recommended. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented recommendations for the award of professional services contracts on three new projects.

Director Angwin moved, seconded by Director Beck, to award the professional services contract for the MCC Roadway and Parking Lot as recommended to McClure Engineering. Ayes: all. Nays: none. Motion carried.

Director Angwin moved, seconded by Director Shaw, to award the professional services contract for the MCC Gaekle Hall HVAC Replacement as recommended to Miner Consulting Engineers. Ayes: all. Nays: none. Motion carried.

Director Beck moved, seconded by Director Engler, to award the professional services contract for the Kahl Educational Center Heat Pump Replacement as recommended to IEFM Consulting Engineers. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented five change orders for Board approval: SCC West Davenport Center Todd Hackett Construction Change Order #2, a credit in the amount of \$35,918; SCC West Davenport Center Roadway KE Flatwork Change Order #1, a credit in the amount of \$7,199.32; KEC Boiler Replacement Ryan & Associates Change Order #1, a credit in the amount of \$4,412; KEC Capital Theatre Hibernation Project Ryan & Associates Change Order #1, a credit in the amount of \$5,565; and MCC Loper Hall HVAC Replacement Air Control Change Order #1, an increase of \$2,828.05.

Director Shaw moved, seconded by Director Beck, to approve the five change orders. Ayes: all. Nays: none. Motion carried.

The Board was asked to provide preliminary approval for a potential new program in engineering technology. This will allow the district to provide notice of intent to the State Department of Education and begin exploring development of the program.

Director Engler moved, seconded by Director Shaw, to grant preliminary approval for an engineering technology program. Ayes: all. Nays: none. Motion carried.

The Board conducted a second reading of proposed revisions to Board Policies in Series 500 and Series 600.

Director Shaw moved, seconded by Director Beck, to approve the proposed revisions to Series 500 and 600 policies. Ayes: all. Nays: none. Motion carried.

The Board conducted a first reading of proposed revisions to Board Policies in Series 700 and Series 800. No action was required.

Chancellor Doucette presented his recommendation for tuition and fees for the 2012-2013 fiscal year. He recommended a 2.5% increase in tuition of \$3.20 per hour, from \$128 to \$131 per credit hour, which will likely hold EICC's place as the lowest community college tuition in the state. He also recommended a new re-registration fee of \$25 and an increase in the welding materials fee from \$30 to \$35 per credit hour. Chancellor Doucette noted that he would like to start the practice of setting tuition earlier in the spring and tying it to the cost of living, as much as possible. The Board agreed in principle with this goal.

Director Engler moved, seconded by Director Angwin, to approve the recommended tuition and fees. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending April 30, 2012, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Shaw moved, seconded by Director Beck, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Beck moved, seconded by Director Shaw, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

Director Shirley Stewart had submitted her resignation from the Board, effective June 1, 2012, to President Gallagher.

Director Engler moved, seconded by Director Shaw, to accept Director Stewart's resignation with regret. Ayes: all. Nays: none. Motion carried.

No comments were made during Trustee Comments.

During Chancellor's Comments, Chancellor Doucette noted this has been an interesting year with several significant changes. Additional investments in marketing will be made over the summer and he is confident that next year's budget will be balanced, even anticipating an enrollment decline. He asked Gary Mohr, executive director for external affairs, to review the results of the legislative session. Mr. Mohr stated this was the best legislative session for community colleges in his memory, noting an increase of \$13.1 million in state general aid, additional funds for workforce training, the ACE program and maintenance infrastructure, and a new student aid program in high-demand areas of study.

The next Regular Board meeting is scheduled for 7:00 p.m. on June 18, 2012. The Board was asked to change the location of this meeting to the new SCC West Davenport Center, 2950 Fairmount Street, Davenport, Iowa.

Director Engler moved, seconded by Director Shaw, to change the location of the June 18, 2012, Board meeting. Ayes: all. Nays: none. Motion carried.

President Gallagher adjourned the meeting at 8:55 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President