

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
December 21, 2009**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on December 21, 2009, in the Bob Roach Little Theatre at Muscatine Community College, 152 Colorado Street, Muscatine, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Mary Lou Engler, John Frampton, Bill Phelan, Shirley Stewart, Bill Vetter. Absent: Dr. Joseph D'Souza, Milton Shaw.

Minutes from the November 16, 2009, Regular Board meeting had been mailed to the Board members for their review. Director Stewart moved, seconded by Director Frampton, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

During Audience and Communications, President Gallagher thanked Dr. Jeff Armstrong, Jan Phillips and the MCC Variety Singers, and the MCC staff for a wonderful evening.

Director Phelan was unable to attend the most recent IACCT meeting but reported that everything is going appropriately there.

Dr. Jeff Armstrong, MCC president, introduced Pam Viner, director of MCC's Learning Tree Preschool. Ms. Viner shared photos of the center and its activities, noting that they serve 93 two- to six-year-olds in a variety of full-time, part-time, preschool and special needs programs. She was particularly pleased to report that the Learning Tree was recently voted "best daycare center" by the Muscatine community, and Dr. Armstrong noted that the center is a self-supporting entity.

A list of personnel items was presented for Board approval, along with a list of performance adjustments. Director Frampton moved, seconded by Director Beck, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented two Chapter 260F/GIVF retraining agreements: PCT Engineered Systems LLC in the amount of \$25,000; and V.H. Willis Co. LLC in the amount of \$4,999.

Director Engler moved, seconded by Director Phelan, to approve the Chapter 260F/GIVF retraining agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve two contractual agreements: a lease agreement for the low@Work Deere/Alcoa Career Center; and an articulation agreement with University of Northern Iowa for applied technologies programs.

Director Engler moved, seconded by Director Vetter, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Kirk Barkdoll, director of district facilities, presented four change orders.

Mr. Barkdoll reviewed Todd Hackett Construction Change Order #3 on the SCC Applied Technologies Addition project, in the amount of \$17,546.76.

Director Frampton moved, seconded by Director Phelan, to approve Todd Hackett Construction Change Order #3. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll reviewed Swanson Construction Change Order #7 on the SCC Science Addition project, in the amount of \$3,685.18.

Director Frampton moved, seconded by Director Stewart, to approve Swanson Construction Change Order #3. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll reviewed Frye Builders Change Order #5 on the MCC Science Addition project, in the amount of \$10,824.55.

Director Stewart moved, seconded by Director Beck, to approve Frye Builders Change Order #5. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll reviewed Precision Builders Change Order #6 on the CCC Science Addition project, in the amount of \$2,589.44.

Director Frampton moved, seconded by Director Phelan, to approve Precision Builders Change Order #6. Ayes: all. Nays: none. Motion carried.

Chancellor Keir asked Dr. Karen Vickers, CCC president and vice chancellor for student development, to talk about the upcoming change to direct student lending. Dr. Vickers noted that EICCD has facilitated FLEP loans for many years, which are serviced through area banks. Some banks have dropped out of the program, limiting options for students, and the Obama administration is pushing colleges to move to direct lending, in which loans will be serviced by the U.S. Department of Education. Federal legislation requiring such a change has been introduced but not passed, and the consensus is that EICCD should start moving in this direction now in order to be ready to serve students effectively when the program is implemented. Dr. Vickers stated she believes the switch can be made for fall 2010 without interruption of service to students. Chancellor Keir said that a report to the Board will be made when the program is ready for implementation.

Dr. Vickers presented the proposed academic calendars for 2010-2011 and 2011-2012. She reviewed the process used to create the calendars, which included many opportunities for input from throughout the District.

Director Vetter moved, seconded by Director Phelan, to approve the proposed academic calendars. Ayes: all. Nays: none. Motion carried.

The Board conducted a second reading of a proposed new Board policy, Board Policy No. 577 – Identity Theft Protection.

Director Phelan moved, seconded by Director Beck, to approve the new policy. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve its annual resolution authorizing Chancellor Keir and Gary Mohr, executive director for external affairs, to represent the District's interests to state government.

Director Engler moved, seconded by Director Frampton, to approve said resolution. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending November 30, 2009, were presented. It was recommended that receipt of the reports be acknowledged and the reports be placed on file.

Director Frampton moved, seconded by Director Engler, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Vetter moved, seconded by Director Stewart, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, Board members thanked MCC staff for their hospitality and wished everyone happy holidays.

Chancellor Keir had no comments this month.

The next Regular Board meeting is scheduled for 7:00 p.m. on Monday, January 25, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa.

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President Gallagher adjourned the meeting at 7:43 p.m.

Approved:

Honey H. Bedell, Board Secretary

Board President