

**BOARD OF TRUSTEES  
EASTERN IOWA COMMUNITY COLLEGE DISTRICT  
November 20, 2006**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on November 20, 2006, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order with the following directors present: Kendra Beck, Mary Lou Engler, John Frampton, Richard Haiston, Bill Phelan, Shirley Stewart, Bill Vetter. Absent: Dr. Joseph D'Souza.

Minutes from the October 16, 2006, Regular Board meeting had been mailed to the Board members for their review. Director Frampton moved, seconded by Director Engler, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Director Phelan took the Oath of Office.

Board members were presented with a resolution appointing Kirby L. Kleffmann as *Trustee Emeritus*. President Gallagher read the resolution into the record:

**WHEREAS:** Kirby L. Kleffmann served with great distinction on the Eastern Iowa Community College District Board of Trustees from 1978 until 2006, serving as president of the Board for 17 years;

**WHEREAS:** Mr. Kleffmann's commitment to outstanding educational opportunities for all students is evidenced in his long career as an educator, both as a teacher and a trustee;

**WHEREAS:** Eastern Iowa Community College District and its students have been the beneficiaries of Mr. Kleffmann's commitment, leadership and devotion to community colleges;

**WHEREAS:** Mr. Kleffmann's leadership has been recognized and appreciated even more widely through his involvement with the Iowa Association of Community College Trustees and its national counterpart, the Association of Community College Trustees; and

**WHEREAS:** Mr. Kleffmann's colleagues on the Board of Trustees wish to honor his many years of leadership and thank him for his service and friendship;

**THEREFORE, BE IT RESOLVED THAT:** The Eastern Iowa Community College District Board of Trustees, on behalf of all Board members and EICCD faculty, staff and students, do hereby appoint Kirby L. Kleffmann as

***Trustee Emeritus.*** As *Trustee Emeritus*, he shall be entitled to a position at the Board table, involvement in all discussions of the Board, and all the rights and privileges of Board membership, with the exception of voting rights.

Director Frampton moved, seconded by Director Engler, to appoint Mr. Kleffmann as *Trustee Emeritus*. Ayes: all. Nays: none. Motion carried.

Director Frampton presented an IACCT update. The Capitol is building a park where the IACCT offices are now located, so it will be necessary to find other office space. Director Frampton reported that the most likely scenario is that the state will trade IACCT land and IACCT will build a new building. The 15 community colleges will be assessed proportionate shares of the building costs.

Dr. Ellen Kabat-Lensch, executive director of resource development and innovation, gave an overview of the grants and contracts received during FY06. She then asked Ann Lawler, mathematics instructor at Scott Community College, to highlight the STEP grant. Ms. Lawler gave an overview of this grant program for science, technology and engineering students. Vinny Percuoco, a student in the program at SCC, talked about the research project he is working on as part of the grant program.

A list of personnel items was presented for Board approval. Director Haiston moved, seconded by Director Vetter, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented one Chapter 260E preliminary and four Chapter 260F retraining agreements. The Board was asked to approve a Chapter 260E preliminary agreement with Marco Group International, in the amount of \$90,000; and three Chapter 260F retraining agreements with Blue Wave Ultrasonics, Inc. in the amount of \$4,999; GATC Technology/Process Improvement Business Network in the amount of \$100,000; and Wendling Quarries, Inc. in the amount of \$23,000.

Director Haiston moved, seconded by Director Phelan, to approve these agreements. Ayes: all. Nays: none. Motion carried.

The Board was additionally asked to approve a Chapter 260F retraining agreement with the Muscatine Learning Consortium in the amount of \$78,000.

**Director Frampton moved, seconded by Director Engler, to approve this agreement. Ayes: Beck, Engler, Frampton, Gallagher, Haiston, Stewart and Vetter. Nays: none. Abstention: Phelan. Motion carried.**

**The Board was asked to approve two contractual agreements: renewal of the Chapter 28E agreement for the culinary arts youth apprenticeship program with Bettendorf, North Scott, Pleasant Valley and Northeast Schools; and an articulation agreement with the University of Iowa for Bachelor of Applied Studies (BAS) and Bachelor of Liberal Studies (BLS) degrees.**

**Director Phelan moved, seconded by Director Beck, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.**

**Kirk Barkdoll, director of district facilities, presented one change order on the MCC HVAC Renovation project, Johnson Contracting Change Order #11 in the amount of \$8,562.**

**Director Frampton moved, seconded by Director Beck, to approve the change order. Ayes: all. Nays: none. Motion carried.**

**Mr. Barkdoll then presented plans and specifications for the Kahl Educational Center Bookstore Project. The Board was asked to approve the plans and specifications, authorize publication of notice to bidders and schedule a public hearing for 7:00 p.m. on December 18, 2006, at MCC.**

**Director Phelan moved, seconded by Director Haiston, to approve the plans and specifications, authorize publication of notice to bidders and schedule the public hearing at the specified time. Ayes: all. Nays: none. Motion carried.**

**The Board conducted a second reading on Board policies in Series 100 and Series 200. Director Beck moved, seconded by Director Frampton, to approve the recommended changes. Ayes: all. Nays: none. Motion carried.**

**The Board then conducted a first reading on Board policies in Series 300 and Series 400.**

**The Board was asked to write off \$4,320.05 in non-sufficient funds checks for fiscal year 2005.**

**Director Beck moved, seconded by Director Haiston, to authorize the charge-off of the non-sufficient funds checks. Ayes: all. Nays: none. Motion carried.**

**Financial reports for the month ending October 31, 2006, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.**

**Director Frampton moved, seconded by Director Engler, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.**

**Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.**

**Director Vetter moved, seconded by Director Haiston, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.**

**During Trustee Comments, Director Frampton mentioned that Western Iowa Tech Community College has an annual open house for legislators and business leaders; he suggested EICCD consider something similar. President Gallagher asked that Chancellor Keir let Board members know if their involvement in legislative meetings is desired.**

**During Chancellor's Comments, Chancellor Keir called the Board members' attention to the new plaque in the Board Room.**

**The next Regular Board meeting is scheduled for 7:00 P.M. on December 18, 2006. The Board was asked to change the location of that meeting to Muscatine Community College, 152 Colorado Street, Muscatine, Iowa.**

**Director Engler moved, seconded by Director Phelan, to change the December 18 meeting to MCC. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to enter into Executive Session to discuss a real estate matter. Director Frampton moved, seconded by Director Phelan, to enter into Executive Session. On roll call vote: Ayes: Beck, Engler, Frampton, Gallagher, Haiston, Phelan, Stewart, Vetter. Nays: none. Motion carried.**

**The Board entered into Executive Session at 7:52 p.m. and returned to Regular Session at 8:53 p.m.**

**Director Vetter moved, seconded by Director Haiston, to adjourn the meeting. Ayes: all. Nays: none. Motion carried.**

**Board of Trustees**  
**November 21, 2006 – page 5**

**The meeting adjourned at 8:54 p.m.**

**Approved:**

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**Honey H. Bedell, Board Secretary**

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**Board President**