



**WELCOME TO  
EASTERN IOWA COMMUNITY  
COLLEGE**

**SPRING 2012**

# COLLEGE COURSE WORK – IS THAT DIFFERENT THAN HIGH SCHOOL COURSE WORK?

- Your expectations are the same as other college students
- Your course syllabus will let you know when homework is due and when you will be having a test
  - Instructors may not remind you when and what is due; it will be your responsibility to know this
- Your parents will not be called regarding your progress in classes or non-attendance





## THINGS TO REMEMBER:

- It is important for you to remember that the grades you receive in your college classes will be on your permanent college transcript –
  - Whether your grade is an “A” or an “F” your grades will follow you throughout your college career
- If you drop a class, your transcript will be noted with a “W”
- If you are a concurrent enrolled student, your high school is paying for this class –
  - If you drop the class (or fail the class) your high school will expect reimbursement for the tuition and book costs



## WHAT YOU CAN EXPECT:

- Your instructor will meet with your class as scheduled 
- Faculty that are interested in you and your progress
- To be treated as a college student
- A syllabus in each class for you to follow throughout the semester 
- Timely feedback on homework and tests
- An advisor who is here to help you with course selection or to help you find answers to any question you may have






## WHAT YOUR INSTRUCTORS EXPECT OF YOU:

- To read the syllabus carefully
- To attend class – and be on time
- To submit assignments on time and according to instructions
- To let them know if you are having difficulty or have questions
  - For extra help either e-mail your instructors or see them during their office hours
- That you understand your expectations are the same as all students
  - If your instructors seems 'tough' it is probably because they want you to be well prepared when you transfer to a 4-year institution



## WHAT YOU CAN DO TO BE SUCCESSFUL:

- Go to every class – and be on time 
- Let your instructor know if you have an emergency and cannot attend a class
  - Get all lecture notes from the class you missed
- Be prepared
  - Read all materials BEFORE the class
- Take good notes 
- Ask questions in class 
  - If you have a question the odds are someone else does too – don't be afraid to be the one to ask!
- Do not miss quizzes or tests
- Hand your assignments in on time – make sure they are legible

## YOUR SUCCESS - CONTINUED

- Build a study plan for tests, allowing enough time for adequate review so you will not need to 'cram'
- Identify your campus 'help' resources and use them all the way through the term, not just before tests
  - Tutoring
  - Library
  - Computer Lab
  - Advisors to help with
    - Test taking tips
    - Study skills
    - Learning styles
    - Time management
    - Stress management
    - And much more

# CAMPUS CRUISER



- One website for almost everything you need!!
  - Campus and District announcements
  - Personal web page and tools
  - Campus Cruiser email  [<campuscruiserlogon>@cruiser.eicc.edu](mailto:<campuscruiserlogon>@cruiser.eicc.edu)
  - Directory assistance
  - EICC web page information
  - Class materials may be posted here
  - Find your grades – eBridge
  - And much more!!



- Log into Campus Cruiser by:

Internet Address: [prod.campuscruiser.com/eicc](http://prod.campuscruiser.com/eicc)

- Log into Campus Cruiser in the log in box
  - Your user ID will be the first initial of your first name followed by your last name
    - All lower case


➔ The system will add additional numbers to your user ID if you have a common name such as John Smith or Jane Smith. If this is the case, you must contact the Help Desk for your complete log in ID.

**Help Desk** 563.336.3456 or [helpdesk@eicc.edu](mailto:helpdesk@eicc.edu)

## CAMPUS CRUISER LOG-IN INFORMATION CONTINUED

### ○ Password information:

- Your initial password for your initial log in is your six-digit birth date written as MMDDYY

 You will be prompted to change your password during your first log in. Passwords must be six – nine characters in length and must contain both numbers and letters.

***HELP?*** Call the EICC Help Desk at **563.336.3456** or email them at [helpdesk@eicc.edu](mailto:helpdesk@eicc.edu) for assistance.

CAMPUS CRUISER  E-BRIDGE



- When you click on the e-bridge link you can:
  - Search class offerings
  - Review your mid-term and final grades (EICC does not send out grade reports, you must access your grades online)

**Hints:** Be sure to click the “Students” tab in the top center!!  
See the links on the left to find what you are looking for.

## OTHER INFORMATION CAN BE ACCESSED VIA CAMPUS CRUISER --

- Instructors may post class announcements, assignments or other class information here
- Campus clubs may post club information
- Most important:
  - You have a Campus Cruiser e-mail address; this is how you will receive information from your instructors, your advisor, or general campus/District announcements
  - Your e-mail address will be: <campuscruiserlogon>@cruiser.eicc.edu



**It is important for you to access your  
Campus Cruiser page each day!!**

# FERPA: FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

- WHAT is FERPA:
  - **FERPA: Family Educational Rights and Privacy Act** was passed by Congress in 1974. It allows you the right to inspect and review your own educational records. This right is limited solely to you, the student.
  - FERPA prevents non-directory/confidential information from being released to anyone other than you, the student. *FERPA does not allow parental access to post-secondary student educational records without the your written permission.*
- WHO is covered by FERPA:
  - Anyone who is enrolled at a post-secondary institution. Coverage under this act begins upon enrollment. It also protects former students.
- Compliance with FERPA regulations allows EICC to offer Title IV funding (federal financial aid) to students.

- What is an “Educational Record?”
  - An “Educational Record” is any record maintained by the institution or its affiliates which is related to you, the student.
    - personal information (name, etc)
    - enrollment records/schedule
    - student’s exams or papers
    - grades
  
- Directory Information at EICCD:
  - name, address, phone, email
  - date and place of birth
  - photograph, artwork or writing
  - major field of study
  - dates of attendance
  - enrollment status
  - degrees and awards received
  - academic honors

# HELP IS JUST AROUND THE CORNER



- There are a variety of places and people to help you including:
  - Instructors
    - For questions and additional help in your course, do not hesitate to contact your instructor
  - Advisors
    - For questions regarding registration, how courses transfer, or where to get help just see your academic advisor
  - High School Counselors
    - Your high school counselor can also provide valuable information to you about the classes you are taking
  - Tutoring Center
    - Tutoring Centers provide tutoring in all subjects offered at the college

## MORE HELP





- Library
  - Resources, computers, and study areas are available for you to use
- Computer Lab
  - Labs are available for you to use throughout the day and evening
- Dean of Student Development
  - For any questions regarding college procedures, you are encouraged to see the Dean of Student Development
- Dean of the College
  - The Dean of the College is also available to assist you with questions and/or concerns

# YOUR STUDENT HANDBOOK IS ONLINE

[HTTP://WWW.EICC.EDU/CATALOGS/HANDBOOK/INDEX.HTML](http://www.eicc.edu/catalogs/handbook/index.html)



- Student Handbooks offer a great deal of information:
  - Registration information
  - Grading system
  - Degree information 
  - Financial aid information 
  - Tuition and fees information
  - Academic calendar
  - CCC, MCC and SCC campus specific information

# OTHER THINGS YOU NEED TO KNOW



## ○ Dates to remember

- January 16\* – First 8 week and 16 week online courses begin (Martin Luther King Day – campus closed)
- January 17 – SPRING 2012 CAMPUS CLASSES BEGIN
- March 2 – last day to withdraw from first 8 week CAMPUS classes
- March 9 – Mid-Term and first 8 week CAMPUS and first 8 week eCourses end
- March 12 – Second 8 week eCourses begin
- March 12 – 16\*\* – Spring Break for students on CAMPUS – Campus Offices Open
- March 19 – Second 8 week CAMPUS classes begin
- April 6 – College Closed
- April 17 – Priority Registration; this is a day students meet with their advisor to discuss Fall 2012 courses/registration
- April 26 – last day to withdraw from a 16-week CAMPUS class – students are encouraged to visit with their instructor/counselor before withdrawing
- May 4\* – Second 8 week eCourses and 16 week eCourses end
- May 9 – Last day to withdraw from second 8 week campus classes
- May 11, 14 & 15 – Final Exams
- May 16 – SPRING Term Ends

## NOTE:

\*Online classes run January 16 – May 4, 2012

\*\*No Spring Break for Online Classes

# COLLEGE CLOSINGS

- From time-to-time the college does close due to inclement weather
  - Listen to your local media for any announcement
  - Or check the announcements on Campus Cruiser
- It is important to remember that we do not always close our campus on the same days the local school systems do
  - If your high school is closed and we are not you will be expected to attend your college class

## AND FINALLY

- We are pleased that you are a part of our family – thank you for the opportunity to work with you.
- Let any of our staff know what we can do to assist you in being successful.

