

Admission Requirements

A candidate for admission to the Health Information Technology Program must:

1. Meet the following academic requirements:
 - a. HS graduate or GED of 50% or better.
 - b. Must have successfully completed a HS chemistry and biology class within the last 5 years or must take CH:105 and BI:125 prior to taking BI:181.
2. Submit the college admission application in person or by mail.
3. Send all HS and college transcripts to:
Admissions Department
Scott Community College
500 Belmont Road
Bettendorf, Iowa 52722
4. If you need to take the college Assessment test, make an appointment with the testing center. You may be exempt from taking this test, see your college advisor for exemption guidelines.
5. Make an appointment with Barbara Foster, RHIA, CTR, Program Director, Health Information Technology, (563-441-4157) for academic advisement.

Estimated Program Costs

Tuition: For entire program approximately:
\$5250 (in state)
\$7875 (out of state)

Physical exam: \$75-100
(TB test and immunizations up to date)

Books: approximately \$700 for entire program

Transportation: Students are responsible for providing their own transportation to and from all practicum sites.

Accreditation

Scott Community College is accredited by North Central Association of Colleges and Schools.

The Health Information Technology program is fully accredited by the Commission on Accreditation for Health Informatics and Information Management (CAHIIM) in collaboration with the American Health Information Management Association (AHIMA).

FINANCIAL AID

Scott Community College offers a full range of financial aid options. For more information, contact the financial aid office at (563) 441-4040.

PROGRAM FACULTY

Program Director: Barbara Foster, RHIA, CTR
(563) 441-4157

Adjunct faculty: Nan Boden, CCS
HIT Instructor: Donna Curry, RHIT

FOR MORE INFORMATION

If you would like to know more about the Health Information Technology program at SCC, contact:

Scott Community College

Barbara Foster

HIT Program

500 Belmont Road

Bettendorf, IA 52722-6804

Phone (563) 441-4157

bfoster@eiccd.cc.ia.us

Scott Community College

500 Belmont Road

Bettendorf, IA 52722-6804

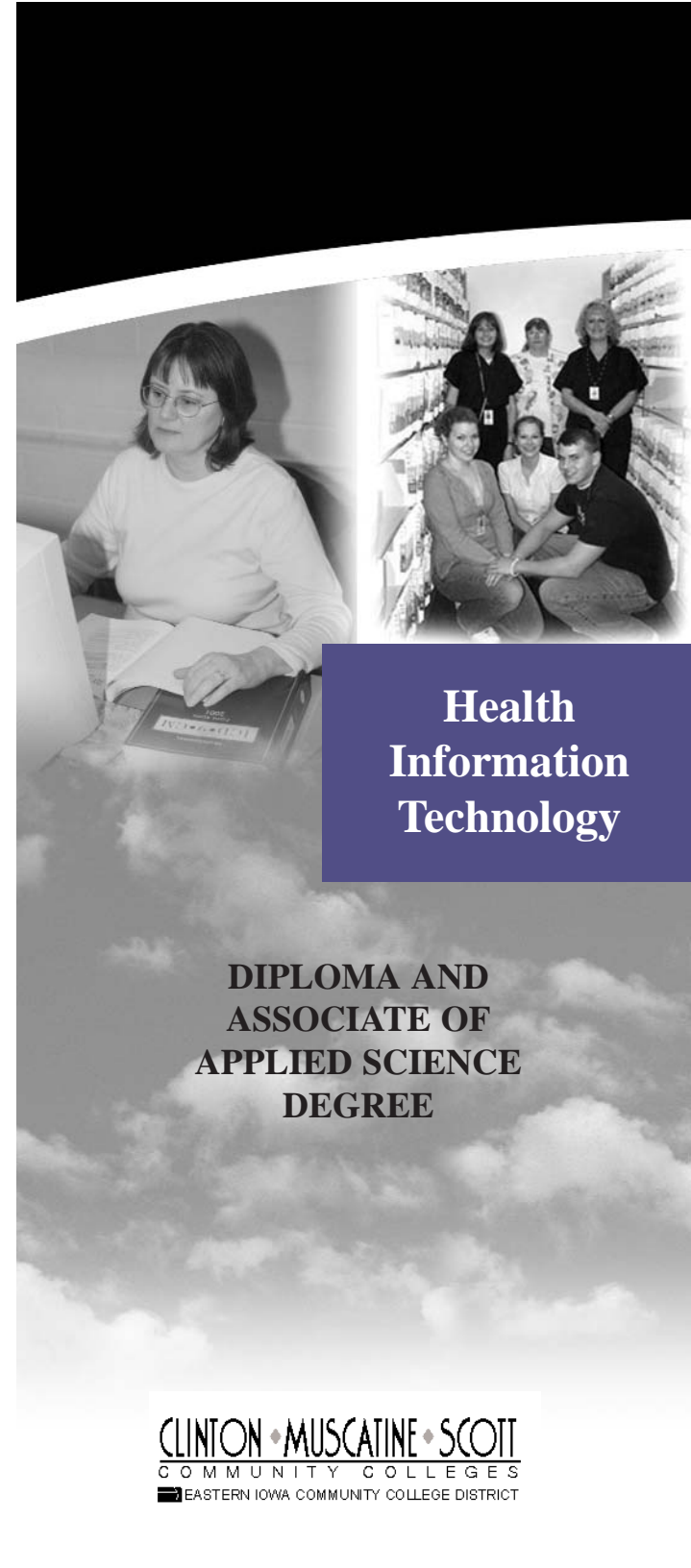
Phone: (563) 441-4000

Toll-free - 1-888-336-3907

www.eicc.edu

The Eastern Iowa Community College District endorses the principle of equal educational opportunities for all people regardless of race, color, creed, marital status, national origin, sex, sexual orientation, religion, ancestry, age, or non-job related handicap or disability in the educational programs or activities it operates. Persons having inquiries concerning the district's accommodation for or compliance with Title VI, Title IX, Section 504, the Americans with Disabilities Act and the Age Discrimination Act may contact: Affirmative Action Officer, 306 W. River Drive, Davenport, Iowa 52801, (563) 336-3300.

revised 11/05



**Health
Information
Technology**

**DIPLOMA AND
ASSOCIATE OF
APPLIED SCIENCE
DEGREE**

CLINTON • MUSCATINE • SCOTT
COMMUNITY COLLEGES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT

Program Description

Health Information Technology may not be a title with which you are familiar, however, people employed in this field are a vital component of every medical setting. You can find Health Information Technicians in every hospital, outpatient clinic, nursing home, health insurance organization, physician's office, hospice and mental health facility.

Health Information Technicians are the individuals who compile the data for medical-related agencies. More importantly, they determine specifically how that data is compiled and reported to insurance companies, government agencies and others for reimbursement, research, and quality monitoring. These individuals have the technical skills needed to maintain the components of health information systems consistent with the medical, financial, administrative, ethical, legal, accreditation and regulatory requirements of the health care delivery system.

A career in Health Information Technology is right for you if you:

- Wish to work in health care, but not directly with patients
- Have an inclination toward science, but also like computers, management, and law
- Like to work with professionals: physicians, nurses, lawyers, administrators.
- Desire a career with a diverse variety of career opportunities.
- Seek a field with an excellent outlook for future opportunities.

This program was developed at the request of health-care providers in the Iowa and Illinois area. Recent surveys indicate a need for people in this area AND above average entry-level wages.

Program Mission

Scott Community College, as a community-centered institution, strives to meet the needs for post-secondary education in the region. The Health Information Technology program's mission is to provide a comprehensive education of structured and meaningful learning experiences through lecture and graduated clinical competency-based education. The program will adequately prepare students for entry-level positions in Health Information Technology focusing on the development, use, and maintenance of health records for medical care, reimbursement, quality assurance, professional education, public health safety, administrative practices and medical research with due consideration to the patient's right to privacy.

Employment Opportunities

Health Information Analyst - Assembles and analyzes patient care data for completeness and accuracy in the inpatient, outpatient and other health care delivery sites.

Release of Information Technician - Responds to requests for patient specific health information from attorneys, insurance companies, patients, and physicians following facility, state, and federal regulations.

Coding/Abstracting Technician - Collects data in a manual or computerized Health Information System. Codes and classifies patient diagnoses and procedures in hospital admissions or physician's office encounters for reimbursement and other data-reporting needs.

Cancer Registrar - Maintains detailed data on cancer patients for hospital cancer programs and reports new cancer case incidence statistics to state and national agencies.

Quality Improvement Technician - Abstracts patient records for the assessment of quality of care. Prepares statistical reports for medical staff committees.

Utilization Review Coordinator - Reviews patient records to assess the appropriateness of level of care and medical necessity of treatments and procedures in accordance with established standards.

Health Information Department Manager/Clinic Coordinator - Coordinates the health information management functions in a small, acute care hospital or a non-acute care physician's office setting.

Consultant - Provides consultation to long-term care nursing homes and home health care agencies in documentation and reimbursement issues.

Software Sales - Provides marketing and training services to the healthcare industry in a variety of specific health information documentation software applications.

Areas of Study

Health Information Technology is an Associate in Applied Science (A.A.S.) degree program

HEALTH INFORMATION TECHNOLOGY PROGRAM SCHEDULE

Year One

Fall

CS 114 Microcomputer Applications	3 cr
HE 103 Medical Terminology	2 cr
BU 118 Business Math	3 cr
HI 110 Health Records I	3 cr
BI 181 Anatomy & Physiology I	4 cr
EN 105 English Comp I	<u>3 cr</u>
	18

Spring

HI 115 Health Records II	3 cr
HI 121 Medical Transcription	2 cr
HI 125 Pharmacology	1 cr
HI 128 Principles of Disease I	2 cr
HI 135 Coding & Classification Systems I	3 cr
BI 182 Anatomy & Physiology II	<u>4 cr</u>
	15

Summer

HI 130 Principles of Disease II	3 cr
HI 140 Advanced Medical Transcription	1 cr
HI 145 Practicum I	<u>2 cr</u>
	6

Diploma Awarded

39 CR

Year Two

Fall

HI 200 Legal Management of Records	2 cr
HI 211 Managed Care Concepts	2 cr
HI 215 Computers in Health Care	1 cr
HI 235 Coding & Classification Systems II	3 cr
HI 245 Allied Health Statistics	3 cr
BU 155 Business Ethics	3 cr
_____ General Ed Req. (Psych/Soc.)	<u>3 cr</u>
	17

Spring

HI 205 Human Relations/Quality Assurance	3 cr
HI 240 Advanced Coding & Classification Systems	3 cr
HI 250 Practicum II	4 cr
HI 255 HIT Seminar	1 cr
_____ General Ed Req. (Humanities)	<u>3 cr</u>
	14

AAS Degree Awarded

70 CR