

PROFESSIONAL LICENSURE & CERTIFICATION

MACHINE GUARDING SAFETY

Machine Guarding is one of the most violated OSHA standards. This course emphasizes the consequences of removing or disabling machine guards; guard classifications and how they work, including enclosure, interlocking, and disabling guards; and an overview of lockout/tagout requirements. Cost: \$35

Tue. Aug 17 3:00 - 5:00PM 69466

XHMOS-1170-SGH01 SCC-ATEEC BLDG
Inst. Morgan

AERIAL LIFT SAFETY

This course provides basic training on the safe operation of various types of aerial lifts such as man lifts, bucket trucks, boom lifts, articulating arm lifts, scissor lifts, and similar equipment. The course covers types of accidents involving aerial lifts, basic safe operating requirements for all types of aerial lifts, fall protection requirements, special requirements for boom type lifts and scissor lifts, and training requirements. Cost: \$35

Tue. Jul 13 10:00AM - 12:00PM 69451

XHMOS-1210-SGH01 SCC-ATEEC BLDG
Inst. Morgan

PROFESSIONAL LICENSURE AND CERTIFICATION

CHILD CARE

CDA II: GROWTH & DEVELOPMENT

Course work covers basic development concepts, normal developmental characteristics of children, appropriate activities and expectations for children at various ages, observation and recording children's behavior. Approved for 2.0 CEUs for early Child Care Providers. (Required text \$40) Cost: \$49

7 Wks Mon. Begins May 10 6:15 - 9:07PM 78627

XCCCD-2010-MGR03 Mediapolis High School
Inst. Heiman

CDA III: SAFE AND HEALTHY ENVIRONMENT

It is important to establish and maintain a safe, healthy learning environment for children in their early years. This course will show you how. Approved for 2.0 CEUs for early Child Care Providers. (Required text \$40) Cost: \$49

7 Wks Mon. Begins Jul 12 6:15 - 9:07PM 78628

XCCCD-2015-MGR02 Mediapolis High School
Inst. Heiman

CDA IV: SOCIAL & EMOTIONAL DEVELOPMENT

Acquire the knowledge and skills to support social and emotional development and provide positive guidance to children. Approved for 2.0 CEUs for early Child Care Providers. (Required text \$40) Cost: \$49

7 Wks Tue. Begins Jun 1 6:15 - 9:07PM 78660

XCCCD-2020-MGR02 MCC Inst. Kilburn

CDA V: PHYSICAL & INTELLECTUAL COMPETENCE

This class will help you acquire the knowledge and skills you need to advance the physical, cognitive, communicative and creative competence of children. Approved for 2.0 CEUs for early Child Care Providers. (Required text \$40) Cost: \$49

7 Wks Tue. Begins Jul 27 6:15 - 9:07PM 78661

XCCCD-2025-MGR03 MCC Inst. Kilburn

CDA VI: RELATIONS WITH FAMILY

Acquire the knowledge and skills that you need to establish positive and productive relationships with families of program participants. Approved for 2.0 CEUs for early Child Care Providers. (Required text \$40) Cost: \$49

5 Wks Sat. Begins May 15 8:30AM - 12:30PM 78662

XCCCD-2030-SGR03 Urban Center
Inst. Schermer

7 Wks Thu. Begins May 27 6:15 - 9:07PM 78664

XCCCD-2030-SGR02 Urban Center
Inst. Schermer

CDA VII: PROGRAM MANAGEMENT

This class will teach you how to maintain an effective well-run, purposeful program which is responsive to participant needs. Approved for 2.0 CEUs for early Child Care Providers. (Required text \$40) Cost: \$49

5 Wks Sat. Begins Jun 19 8:30AM - 12:30PM 78665

XCCCD-2035-SGR01 Urban Center
Inst. Schermer

7 Wks Thu. Begins Jul 29 6:15 - 9:07PM 78666

XCCCD-2035-SGR02 Urban Center
Inst. Schermer

CDA VIII: ASSESSMENT PREPARATION

This class is in preparation for the final assessment for CDA credentialing. It includes parent questionnaires, resource files, and a personal interview with a council representative. Approved for 1.0 CEU for early Child Care Providers. (Required text \$40) Cost: \$29

4 Wks Sat. Begins Aug 7 8:30 - 11:50AM 78942

XCCCD-2040-SGR01 Urban Center
Inst. Schermer

CDA: FIELD ADVISOR TRAINING

This three-hour course provides training for CDA Field Advisors. The field advisor assists the CDA candidate in completing the self-study and final evaluation phases of the CDA Professional Preparation Program. The field advisor determines that the candidate's responses to exercises are accurate and developmentally appropriate and verifies the candidate's completion of designated exercises. Cost: \$9

Sat. Aug 7 8:30 - 11:30AM 78967

XCCCD-2045-SGR01 Urban Center
Inst. Schermer

CHILD ABUSE MANDATORY REPORTER/ HOME STUDY

This home-study class will inform mandatory reporters of suspected child abuse and/or neglect of their role and responsibilities. It includes an explanation of legal issues and Iowa law regarding child abuse and neglect. You will be introduced to identification factors that indicate child abuse may have occurred. Reporting procedures--how, where and when to report suspected child abuse--will be included. This is an Iowa approved curriculum. This class does not meet the requirements for healthcare, school and dental personnel. They need Child & Dependent Adult Abuse. Class materials will be sent after payment is received. Approved for 0.2 CEUs for Childcare providers. Cost: \$20

66171 Begins Anytime before June 30

XCCCE-0005-SGR01 Home Study

79284 Begins Anytime After July 1

XCCCE-0005-SGR01 Home Study

CHILD ABUSE MANDATORY REPORTER/ON-LINE

This Mediasite class will inform mandatory reporters of suspected child abuse and/or neglect of their role and responsibilities. It includes an explanation of legal issues and Iowa law regarding child abuse and neglect. You will be introduced to identification factors that indicate child abuse may have occurred. Reporting procedures - how, where and when to report suspected child abuse - will be included. Approved for 0.2 CEUs for Child Care Providers. After your registration is complete, a link will be e-mailed to you to view the presentation through any web browser. A certificate will be mailed to you after the college receives the required assignment. Cost: \$20

66172 Begins Anytime Before June 30

XCCCE-0006-SGR01 Online Inst. Staff

79283 Begins Anytime After July 1

XCCCE-0006-SGR01 Online Inst. Staff

PROFESSIONAL LICENSURE & CERTIFICATION

PRESCHOOL CHILDREN'S BOOKS: HOME STUDY

This self-study class will offer opportunities to explore current books in the children's literature field and freshen the classics and favorites that many preschool teachers utilize in their facilities. It includes reading materials the packet and offering feedback, writing notecards on current books found in our libraries and bookstores, and writing a short paper with emphasis on useful in-classroom activities that accompany reading to children. Approved for 0.9 CEUs for Preschool Teachers and persons interested in updating their knowledge of current books in print. Cost: \$20

66185 Begins Anytime Before June 30
XCCCE-0025-SGR01 Inst. Heckert

COACHING AUTHORIZATION & OFFICIATING

HUMAN GROWTH & DEVELOPMENT FOR COACHES

Students will explore the basic concepts of human growth and development of children in the 5th through 12th grades who participate in athletic events sponsored by a school system. STUDENTS MUST BE ABLE TO ATTEND ALL 10 HOURS TO REGISTER FOR THIS COURSE. Cost: \$65

Mon.,Wed. May 17 & 19 5:00 - 10:00PM 79963
XCOGS-0005-SJA02 Urban Center Inst. Staff

3 Wks Wed. Begins Aug 25 6:00 - 9:30PM 79971

XCOGS-0005-SJA01 Urban Center
Inst. Gensing

PHYSIOLOGY FOR COACHES

Students will develop an understanding of how the body moves and how the laws of force affect that movement. STUDENTS MUST BE ABLE TO ATTEND ALL 10 HOURS TO REGISTER FOR THIS COURSE. Cost: \$65

Tue.,Thu. Jun 1 & 3 5:00 - 10:00PM 79964
XCOGS-0010-SJA02 Urban Center Inst. Staff

3 Wks Tue. Begins Aug 24 6:00 - 9:30PM 79969

XCOGS-0010-SJA01 Urban Center
Inst. Dunsworth

PREVENTION & CARE OF INJURIES

Students will build their awareness of the duties and responsibilities in protecting the health of athletes. Students will gain knowledge aimed at preventing injuries through conditioning, weight training, stretching and proper nutrition. STUDENTS MUST BE ABLE TO ATTEND ALL 20 HOURS TO REGISTER FOR THIS COURSE. Cost: \$119

2 Wks Tue.,Thu. Begins May 18 5:00 - 10:00PM 79960

XCOGS-0015-SJA02 Urban Center
Inst. Cunningham

5 Wks Mon. Begins Aug 23 6:00 - 10:00PM 79967

XCOGS-0015-SJA01 Urban Center
Inst. Cunningham

TECHNIQUES, THEORY & ETHICS OF COACHING

Students will learn the theory and techniques for coaching all interscholastic athletics. Special emphasis will be given to motivation, public relations and the nature of coaching, principles of conditioning, and organization and administration. Students will also gain knowledge and understanding of professional ethics and legal responsibilities of coaches. STUDENTS MUST BE ABLE TO ATTEND ALL 15 HOURS TO REGISTER FOR THIS COURSE. Cost: \$80

2 Wks Mon.,Wed. Begins May 24 5:00 - 10:00PM 79965

XCOGS-0020-SJA02 Urban Center Inst. Staff

4 Wks Thu. Begins Aug 26 6:00 - 9:45PM 79976

XCOGS-0020-SJA01 Urban Center
Inst. Groenenboom

PROFESSIONAL LICENSURE & CERTIFICATION

PROFESSIONAL ETHICS FOR COACHES

In this course, students will gain knowledge and understanding of professional ethics and legal responsibilities of coaches as outlined in the Iowa Code. This course meets the requirements for renewal of coaching authorization licenses. **MUST BE ABLE TO ATTEND ALL 5 HOURS TO REGISTER FOR THIS COURSE.** Cost: \$35

Wed. May 26 5:00 - 10:00PM 79966

XCOGS-0025-SJA02 Urban Center Inst. Staff

Thu. Sep 9 5:00 - 10:00PM 79978

XCOGS-0025-SJA01 Urban Center
Inst. Groenenboom

COSMETOLOGISTS & BARBERS

IOWA COSMETOLOGY LAW & RULES/HOME STUDY

This self-study course meets the continuing education requirement of two hours that must be specific to Iowa cosmetology law and administrative rules. This course focuses on the latest revisions to the rules as well as the most frequent concerns of licensees. As a licensee, it is your responsibility to obtain and review the rules. Designed for cosmetologists pursuing continuing education or inactive cosmetologists seeking an active status. Materials will be mailed to you as soon as payment has been received at Eastern Iowa Community College District. Students have up to eight weeks to complete this course. A certificate will be mailed to you after the college receives the required assignment. Cost: \$24

66174 Begins Anytime Before June 30

XCBCE-0070-SGR01 Home Study

79562 Begins Anytime After July 1

XCBCE-0070-SGR01 Home Study

IOWA COSMETOLOGY LAW & RULES/ONLINE

This online course meets the continuing education requirement of two hours that must be specific to Iowa cosmetology law and administrative rules. This course focuses on the latest revisions to the rules as well as the most frequent concerns of licensees. As a licensee, it is your responsibility to obtain and review the rules. Designed for cosmetologists pursuing continuing education or inactive cosmetologists seeking an active status.

After your registration is complete, a link will be e-mailed to you to view the presentation through any web browser. A certificate will be mailed to you after the college receives the required assignment. Cost: \$24

66173 Begins Anytime Before June 30

XCBCE-0072-SGR01 Online Inst. Staff

79563 Begins Anytime After July 1

XCBCE-0072-SGR01 Online Inst. Staff

DRIVING PROGRAMS

DEFENSIVE DRIVING

AARP DRIVER PROGRAM

Get answers to today's driving challenges, such as: How to compensate for changes in vision, hearing, and reaction time; how to handle problem situations such as left turns, right-of-way, freeway traffic, trucks, and blind spots; what to do if confronted by an aggressive driver; when to use the cell phone; how medications may affect driving; how to properly use anti-lock brakes, air bags and safety belts; how to assess your and others' abilities via a Personal Driving Capability Index. Many insurance company's offer a discount to those who complete this course (consult with your agent).

Mon. May 17 10:00AM - 3:00PM 79349

XDRDF-0010-SGR10 CASI Inst. Cluff

Cost: \$12/AARP Members

Mon. May 17 10:00AM - 3:00PM 79348

XDRDF-0010-SGR09 CASI Inst. Cluff

Cost: \$14/Non Members

Tue. Jun 8 10:00AM - 3:00PM 79404

XDRDF-0010-CGR01 CCC Inst. Cluff

Cost: \$14/Non Members

Tue. Jun 8 10:00AM - 3:00PM 79405

XDRDF-0010-CGR02 CCC Inst. Cluff

Cost: \$12/AARP Members

Tue. Jun 22 10:00AM - 3:00PM 79403

XDRDF-0010-SGR06 Genesis Medical Ctr East
Inst. Cluff

Cost: \$12/AARP Members

Tue. Jun 22 10:00AM - 3:00PM 79402

XDRDF-0010-SGR05 Genesis Medical Ctr East
Inst. Cluff

Cost: \$14/Non Members

PROFESSIONAL LICENSURE & CERTIFICATION

MOPED

MOPED RIDING INSTRUCTION

This six-hour Moped Riding Instruction class is for anyone who wants to ride a moped. The class will include six hours of classroom instruction -- no riding -- and is designed to teach the student how to reduce the risks that occur when operating a moped in traffic. This class is approved by the Iowa Department of Transportation and Iowa Department of Education. You also must be fourteen years of age, or within thirty days, to take this class. Cost: \$60

Sat. May 1 9:00AM - 3:30PM 76358

XDRMP-0005-SRG40 SCC Inst. Staff

Sat. May 8 9:00AM - 3:30PM 76372

XDRMP-0005-CRG52 CCC Maquoketa Center Inst. Staff

Sat. May 15 9:00AM - 3:30PM 76366

XDRMP-0005-CRG48 CCC Inst. Staff

Sat. May 22 9:00AM - 3:30PM 76362

XDRMP-0005-MRG44 MCC Inst. Staff

Sat. Jul 10 9:00AM - 3:30PM 76359

SDRMP-0005-SRG41 SCC Inst. Staff

Sat. Jul 17 9:00AM - 3:30PM 76363

XDRMP-0005-MRG45 MCC Inst. Staff

Sat. Jul 24 9:00AM - 3:30PM 76368

XDRMP-0005-CRG49 CCC Inst. Staff

Sat. Jul 31 9:00AM - 3:30PM 76373

SDRMP-0005-CRG53 CCC Maquoketa Center Inst. Staff

MOTORCYCLE

MOTORCYCLE RIDING, BEGINNING

If you have ridden very little or not at all, you should register for this class. In this motorcycle Safety Foundation class, you will learn the location and operation of all of the motorcycle controls, to balance and ride easily with the most advanced techniques. Experienced riders are encouraged and will find themselves learning new information and gaining new riding skills very quickly. The second day you will learn advanced braking, cornering and swerving techniques as well as traffic survival strategies. Riders under eighteen years of age must complete an Iowa approved Motorcycle Rider Education class and drivers education to be eligible for an Iowa motorcycle license. Motorcycles and helmets are furnished! After successful completion of this class, you will receive an Iowa Department of Transportation certificate of

completion. Take this to the Iowa Drivers License Examiners Station to obtain your Iowa motorcycle license. Important: Illinois residents taking this class will still need to take the Illinois motorcycle riding test. The skills taught in this class will help prepare the student to take the Illinois riding test. Cost: \$160

Sat.,Sun. May 1 & 2 9:00AM - 5:00PM 76842

XDRMT-0005-SRG05 TBA Inst. Staff

Sat.,Sun. May 8 & 9 9:00AM - 5:00PM 76843

XDRMT-0005-SRG06 TBA Inst. Staff

Sat.,Sun. May 15 & 16 9:00AM - 5:00PM 76844

XDRMT-0005-SRG07 TBA Inst. Staff

Sat.,Sun. May 22 & 23 9:00AM - 5:00PM 76845

SDRMT-0005-SRG08 TBA Inst. Staff

Sat.,Sun. May 29 & 30 9:00AM - 5:00PM 76846

XDRMT-0005-SRG09 TBA Inst. Staff

Sat.,Sun. Jun 5 & 6 9:00AM - 5:00PM 76847

XDRMT-0005-SRG10 TBA Inst. Staff

Sat.,Sun. Jun 5 & 6 9:00AM - 5:00PM 76831

XDRMT-0005-CRG02 CCC Inst. Staff

Sat.,Sun. 12 & 13 9:00AM - 5:00PM 76848

XDRMT-0005-SRG11 TBA Inst. Staff

Sat.,Sun. Jun 19 & 20 9:00Am - 5:00PM 76849

XDRMT-0005-SRG12 TBA Inst. Staff

Sat.,Sun. Jun 19 & 20 9:00AM - 5:00PM 76835

XDRMT-0005-MRG02 MCC Inst. Staff

Sat.,Sun. Jun 26 & 27 9:00Am - 5:00PM 76850

XDRMT-0005-SRG13 TBA Inst. Staff

Sat.,Sun. Jul 10 & 11 9:00AM - 5:00PM 76851

XDRMT-0005-SRG14 TBA Inst. Staff

Sat.,Sun. Jul 17 & 18 9:00AM - 5:00PM 76852

XDRMT-0005-SRG15 TBA Inst. Staff

Sat.,Sun. Jul 24 & 25 9:00AM - 5:00PM 76853

XDRMT-0005-SRG16 TBA Inst. Staff

Sat.,Sun. Jul 31 & Aug 1 9:00AM - 5:00PM

76854

XDRMT-0005-SRG17 TBA Inst. Staff

Sat.,Sun. Aug 7 & 8 9:00AM - 5:00PM 76855

XDRMT-0005-SRG18 TBA Inst. Staff

Sat.,Sun. Aug 7 & 8 9:00AM - 5:00PM 76832

XDRMT-0005-CRG03 CCC Inst. Staff

Sat.,Sun. Aug 14 & 15 9:00AM - 5:00PM 76856

XDRMT-0005-SRG19 TBA Inst. Staff

Sat.,Sun. Aug 21 & 22 9:00AM - 5:00PM 76857

XDRMT-0005-SRG20 TBA Inst. Staff

Sat.,Sun. Aug 21 & 22 9:00AM - 5:00PM 76836

XDRMT-0005-MRG03 MCC Inst. Staff

Sat.,Sun. Aug 28 & 29 9:00Am - 5:00PM 76858

XDRMT-0005-SRG21 TBA Inst. Staff

PROFESSIONAL LICENSURE & CERTIFICATION

EXPERIENCED RIDER COURSE

The "ERC Suite license waiver rider course" is designed for a rider who as of yet do not possess a state motorcycle license or endorsement. The ERC Suite is ideal for graduates of the Motorcycle Rider Course: Riding and Street Skills. We recommend that the student get some riding experience then take the ERC Suite periodically. It is NOT designed as a substitute for the Motorcycle Rider Course.

The objective of the ERC Suite is to teach experienced motorcyclists to ride safely; to provide the student with the mental skills necessary for on street riding; and to provide the student with the physical skills identified as lacking in the accident involved motorcyclist. It is informative, fun and a method wherein experienced riders can share their knowledge and skills with other experienced riders. Students MUST have their own motorcycle, a valid motorcycle endorsement on their license and proof of insurance to qualify for this class. The ERC Suite will increase your skills in: maximum cornering stability and control; maximizing and controlling traction; hard breaking in a straight line and in a curve where you have less traction: swerving to avoid obstacles; and spotting critical traffic problems early and reducing the risk. Cost: \$80

Sun. May 2 9:00AM - 5:00PM 76350
XDRMT-0010-CRG17 CCC Inst. Staff

Sun. May 9 9:00AM - 5:00PM 76354
XDRMT-0010-MRG21 MCC Inst. Staff

Sun. Jul 11 9:00AM - 5:00PM 76355
XDRMT-0010-MRG22 MCC Inst. Staff

Sun. Jul 18 9:00AM - 5:00PM 76351
XDRMT-0010-CRG18 CCC Inst. Staff

FOODSERVICE

SUPERVISOR

APPLIED FOODSERVICE SANITATION

This class provides foodservice managers with basic sanitation principles, ways to apply them in practical situations, and methods for training and motivating employees to follow good sanitation practices. An approved ServSafe Course. Successful completion of this class will fulfill the demonstration of knowledge requirement under the new Iowa Food Code. This class fulfills the sanitation requirement for chef certification by the American Culinary Federation, Healthcare Facility Foodservice Supervisors, Illinois Food Service Sanitation certification and the School Nutrition Association (SNA). (Fee includes required text) Cost: \$89

2 Wks Mon.,Tue. Begins Jun 7
8:30AM - 3:30PM 78969

XFSFS-1000-SGR07 Urban Center Inst. Moeller

2 Wks Mon.,Tue. Begins Aug 2
8:30AM - 3:30PM 79066

XFSFS-1000-SGR01 Urban Center Inst. Moeller

HUMAN RESOURCE MANAGEMENT

Topics concerning the administrative roles and responsibilities of the manager as well as the development of professionalism will be addressed. Continuing education has been approved for Healthcare Facility Foodservice Supervisors. Cost: \$39 (plus text \$37 - Food Service Management Study Course).

5 Wks Tue. Begins May 4 5:00 - 8:00PM
78972

XFSFS-3025-SGR01 Urban Center Inst. Graham

BUDGETS, PURCHASING & INVENTORY CONTROL

Maintain foodservice department budgets, including purchasing and inventory control, equipment maintenance and selection and cost effective procedures. Continuing education has been approved for Healthcare Facility Foodservice Supervisors. Cost: \$39

5 Wks Wed. Begins May 12 4:00 - 6:00PM
78975

XFSFS-3030-SGR01 Urban Center Inst. Moeller