

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
January 25, 2010**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on January 25, 2010, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. Vice President Mary Lou Engler called the meeting to order with the following directors present: Kendra Beck (via phone), Bill Phelan (via phone), Milton Shaw, Shirley Stewart, Bill Vetter*. Absent: Dr. Joseph D'Souza, John Frampton, President Robert Gallagher.

Minutes from the December 21, 2009, Regular Board meeting had been mailed to the Board members for their review. Director Shaw moved, seconded by Director Stewart, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

*Director Vetter arrived at 7:04 p.m.

Lana Dettbarn, executive director for administrative services, introduced Rich Winkel from Winkel, Parker & Foster, CPA PC, to make the FY2009 audit report. Mr. Winkel reviewed the 2009 audit process, discussed the results and reported that the firm had issued an unqualified opinion with no material weaknesses.

The Board was asked to accept the audit report and to place it on file.

Director Vetter moved, seconded by Director Shaw, to accept the audit report and to place it on file. Ayes: all. Nays: none. Motion carried.

Director Vetter presented the IACCT report. He noted that the annual Condition of Education report from the Iowa Department of Education will be forwarded to trustees soon; that OneSource Training is doing quite well and the community colleges should see a return on their investment this year; the state lobbyists had discussed the need for state general aid and the importance of 260E/F programs; and the landscaping plan for the new IACCT offices is still in need of funding assistance. Chancellor Keir asked the Board to think about how they might like to participate in the landscaping project. Director Phelan will research the remaining options and work with Secretary Bedell to communicate with the Board.

Chancellor Keir called Board members' attention to the recent *Quad City Times* editorial which specifically mentioned EICCD in reference to what priorities area legislators should have this legislative session. She then asked Laurie Hanson, director of institutional effectiveness, to report on Fall 2009 enrollment and recent enrollment trends. Ms. Hanson shared enrollment comparisons for the last seven years, illustrating the dramatic growth in 2009. College presidents Dr. Karen Vickers, Dr. Tom Coley and Dr. Jeff Armstrong, and Vice Chancellor for Workforce Development and Continuing Education Dr. Nancy Kothenbeutel each spoke about the growth in their

areas and how the colleges are meeting the needs of more students with fewer employees and other resources. Chancellor Keir noted that all employees have stepped up and done well in meeting the needs of students.

Dr. Kothenbeutel then gave a brief report on a new initiative at the Midwest Center for Safety & Rescue Training. She has been talking with representatives from many law enforcement agencies in the area about their training needs. This group is now interested in working together to create a training resource at the MCSRT, and discussion is underway regarding federal funding, with Scott County taking the lead. The Board will hear more as the situation develops.

Vice President Engler thanked the speakers for the information they shared. She asked them to please convey to all faculty and staff the Board's appreciation for their extra efforts. Director Stewart asked if a way could be found to tell all faculty and staff how much the Board appreciates their commitment in these difficult times. The Board directed Secretary Bedell to communicate their appreciation in an internal memo.

A list of personnel items was presented for Board approval.

Director Phelan moved, seconded by Director Shaw, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

A list of performance adjustments for administrative and professional staff was presented for Board approval.

Director Stewart moved, seconded by Director Vetter, to approve the performance adjustments. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented one Chapter 260E preliminary agreement: SSAB Iowa Inc. in the amount of \$155,000.

Director Phelan moved, seconded by Director Beck, to approve the Chapter 260E preliminary agreement. Ayes: all. Nays: none. Motion carried.

Mr. Kapfer also presented nine Chapter 260F/GIVF retraining agreements: Berry Plastics Corporation in the amount of \$12,500; Christenson Shockley, Inc. in the amount of \$4,999; Electronic Claims & Practice Management Specialists in the amount of \$4,999; Genesis Health Systems in the amount of \$25,000; Harsco Metals in the amount of \$25,000; L.P.W.-I., Inc. in the amount of \$4,999; Restoration & Cleaning of the Quad Cities in the amount of \$4,999; The Republic Companies in the amount of \$25,000; and Stronger Grip, LLC in the amount of \$4,999.

Director Shaw moved, seconded by Director Vetter, to approve the Chapter 260F/GIVF retraining agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve an agreement with the City of Wilton for the Wilton Library Community Center.

Director Stewart moved, seconded by Director Shaw, to approve the contractual agreements. Abstention: Vetter. Ayes: all. Nays: none. Motion carried.

Kirk Barkdoll, director of district facilities, presented three change orders related to facilities projects.

The Board was asked to approve Hawkeye Sewer & Water Company Change Order #1, in the amount of \$12,731.10, on the SCC Sanitary Sewer Extension Project.

Director Vetter moved, seconded by Director Shaw, to approve the change order. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve McCarthy Improvement Co. Change Order #12, in the amount of \$746.70, on the SCC Phase 3A Roadway Project.

Director Phelan moved, seconded by Director Shaw, to approve this change order. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve McCarthy Improvement Co. Change Order #13, in the amount of \$3,006.08, on the SCC Phase 3A Roadway Project.

Director Stewart moved, seconded by Director Vetter, to approve this change order. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending December 31, 2009, were presented. It was recommended that receipt of the reports be acknowledged and the reports be placed on file.

Director Shaw moved, seconded by Director Phelan, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Vetter moved, seconded by Director Shaw, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, Director Phelan thanked Gary Mohr, executive director for external affairs, for his excellent work in arranging the recent legislative visits in Washington, D.C. Chancellor Keir asked Mr. Mohr to report on that initiative, and Mr. Mohr reported that the group of ten from EICCD was able to meet with Iowa legislators and/or their representatives to discuss the renovation of the CCC library and the establishment of satellite centers in Wilton, Columbus Junction and West Liberty. Director Stewart asked if the Haitian students at SCC had heard from their families, and Dr. Coley responded that they had, and that the SCC CASS students would be holding a fundraiser for Haitian relief on Tuesday, February 2. He will forward information to Secretary Bedell to share with the Board.

During Chancellor's Comments, Chancellor Keir reported that a group will be meeting soon to discuss options for the Capitol Theatre, should the anticipated transfer not come to pass. She thanked Ms. Dettbarn for the work that she and many others did to ensure another clean audit report for the District.

The next Regular Board meeting is scheduled for 7:00 p.m. on February 15, 2010, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa.

Vice President Engler adjourned the meeting at 8:45 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President