

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
August 16, 2010**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on August 16, 2010, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Mary Lou Engler, John Frampton, Bill Phelan, Milton Shaw, Bill Vetter. Absent: Dr. Joseph D'Souza, Shirley Stewart.

The Board conducted a public hearing on the MCC Loper Hall Roof Renovation project. No one appeared to speak for or against the project, and President Gallagher closed the public hearing at 7:02 p.m.

Minutes from the July 19, 2010, Regular Board meeting had been mailed to the Board members for their review. Director Phelan moved, seconded by Director Shaw, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Director Phelan presented an IACCT update. He noted that Iowa Valley Community College District had done an outstanding job presenting the annual IACCT conference in Marshalltown and encouraged all the Board members to plan to attend next year's conference in Des Moines. He noted that MJ Dolan had reported at the IACCT business meeting that final work is being completed on the new office building in Des Moines. He also noted that trustees from around the state were very pleased with the increased enrollment numbers statewide, but that many are concerned that the trend cannot be sustained and that concern should be kept in mind for future planning purposes. He also invited the Board to attend the ribbon cutting scheduled for Friday, August 17, for the new Jeff Koch Science Wing at MCC.

Staff reports were presented. Lana Dettbarn, executive director for administrative services, presented the fiscal 2010 year-end financial numbers. She reviewed income and expenses for the year and noted the fund balance stands at \$4,532,000. Laurie Hanson, director of institutional effectiveness, presented the credit enrollment report for fiscal year 2010. She noted that headcount increased 15.88% and credit hours increased 19.91%; 22.78% of all credit hours were delivered online, and 10.2% of all credit hours were attributed to jointly enrolled high school students. Dr. Nancy Kothenbeutel, vice chancellor for workforce development, reported that continuing education headcount for fiscal year 2010 was up 1.12% and contact hours were down 4.2%.

Dr. Jeff Armstrong, president of Muscatine Community College, provided the Board with an update on the progress of additional student housing at MCC. He shared a Request for Proposals that has been released for a company to design, develop with a long-term lease, construct and manage a 75-bed housing facility on campus.

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A list of personnel items was presented for Board approval. Director Frampton moved, seconded by Director Engler, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented two Chapter 260E preliminary agreements: Berry Plastics Corporation in the amount of \$145,000; and Car-Freshner Corporation in the amount of \$75,000.

Director Phelan moved, seconded by Director Frampton, to approve the agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: a financial aid agreement with Western Illinois University; an articulation agreement with Upper Iowa University; a business associate agreement (HIPAA) with Trinity Muscatine; a memorandum of agreement with Muscatine Schools for video production and cablecast services; a facility lease agreement with the City of Clinton for soccer fields; a second amendment to the Muscatine Agricultural Learning Center Articles of Agreement; and memoranda of agreement for high school programming with Assumption High School, Andrew, Bellevue, Bettendorf, Calamus-Wheatland, Camanche, Central Clinton, Clinton, Davenport, East Central, North Scott, Northeast, Pleasant Valley and Preston Community Schools, and Quad City Chamber of Commerce.

Director Beck moved, seconded by Director Engler, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Kirk Barkdoll, director of district facilities, presented the bids received for the MCC Loper Hall Roof Renovation project. He recommended that the Board award the contract to Todd Hackett Construction, with the low bid of \$89,500.

Director Vetter moved, seconded by Director Shaw, to award the contract for the MCC Loper Hall Roof Renovation project to Todd Hackett Construction. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented plans and specifications for two new public improvement projects: SCC Parking Lot Improvement; and SCC Truck Driver Training Range Phase I. The Board was asked to approve the plans and specifications, authorize publication of notice to bidders, and schedule a public hearing for both projects for 7:00 p.m. on September 20, 2010, at 306 West River Drive, Davenport, Iowa.

Director Frampton moved, seconded by Director Shaw, to approve the plans and specifications, authorize publication of notice to bidders, and schedule the public hearing as requested. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented two change orders for Board approval: on the SCC Culinary Arts/Hospitality Management Building, Swanson Construction Change Order #7 in the amount of \$10,391.97; and on the SCC Applied Technology Building Addition, Todd Hackett Construction Change Order #6 in the amount of \$30,858.41.

Director Shaw moved, seconded by Director Beck, to approve both change orders. Ayes: all. Nays: none. Motion carried.

Financial reports for the year ending June 30, 2010, and the month ending July 31, 2010, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Phelan moved, seconded by Director Engler, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Beck moved, seconded by Director Shaw, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, Director Engler thanked the Cabinet and staff for their good work and noted that she hears many compliments about the college.

During Chancellor's Comments, Chancellor Keir thanked Ms. Dettbarn, Ms. Hanson and Dr. Kothenbeutel for their year-end report and Nancy Dugan from the Institutional Effectiveness Department for her assistance. She reported that funding for the SCC Student Support Services program has been renewed with the receipt of a federal TRIO grant and recognized Dr. Ellen Kabat Lensch, Dr. Teresa Paper and Jeff Halterman for their efforts. She announced formally that she plans to retire effective July 31, 2010, and that the Board will begin a search process for a successor soon.

The next Regular Board meeting is scheduled for 7:00 p.m. on September 20, 2010, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa.

President Gallagher adjourned the meeting at 8:10 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President