

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
January 24, 2011**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on January 24, 2011, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Mary Lou Engler, John Frampton, Bill Phelan, Shirley Stewart, Bill Vetter. Absent: Milton Shaw.

The Board conducted a public hearing on potential sale of the Kahl Building Annex. No one appeared to speak for or against the sale, and President Gallagher closed the public hearing at 7:02 p.m.

Minutes from the January 3, 2011, Regular Board meeting had been mailed to the Board members for their review. Director D'Souza moved, seconded by Director Stewart, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Jill Van Roekel of Winkel Parker Foster, CPA PC, presented the FY2010 audit report. She noted that the auditors provide a clean, unqualified opinion and noted no deficiencies or instances of noncompliance.

Director Frampton moved, seconded by Director Engler, to accept the audit report and to place it on file. Ayes: all. Nays: none. Motion carried.

As the IACCT report, Director Phelan shared a copy of the Iowa Community College Excellence Fund proposal, while Chancellor Pat Keir shared its background.

Two staff reports were presented. Chancellor Keir reported that the mid-year budget cut from the state will be \$513,882 for EICCD. The approach to meet this shortfall will be to access the reserve funds added in FY09 and FY10, allocate additional spring tuition income and freeze hiring and travel expenditures. The Cabinet will hold a planning session soon to plan for next year's situation. Director Frampton asked that the Board receive a copy of Governor Branstad's budget when it is available.

Laurie Hanson, director of institutional effectiveness, reviewed the results of the Personal Assessment of the College Environment (PACE), administered to EICCD employees in March 2010. The survey looks at how employees feel about their working environment. Satisfaction levels in all categories are above national norms. This is the first time this instrument has been used. The survey will be conducted every two to three years.

Mark Kapfer, executive director of economic development, presented three Chapter 260E preliminary agreements: LyondellBasell Industries Inc. in the amount of \$155,000;

Solar Plastics, Inc. in the amount of \$35,000; and Uniparts Olsen, Inc. in the amount of \$155,000.

Director Frampton moved, seconded by Director Phelan, to approve the Chapter 260E preliminary agreements. Ayes: all. Nays: none. Motion carried.

Mr. Kapfer also presented a Chapter 260F/GIVF retraining agreement with SELCO, Inc. in the amount of \$4,999.

Director Vetter moved, seconded by Director Beck, to approve the Chapter 260F/GIVF agreement. Ayes: all. Nays: none. Motion carried.

A list of personnel items was presented for Board approval, as was a list of performance adjustments for administrative and professional staff. Director Phelan moved, seconded by Director Stewart, to approve both lists as submitted. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: a lease with Financial District Properties MP, LLC for the sustainable energy center; renewal of the Kahl Building lease with McCarthy, Lammers & Hines; landlord's consent for collateral assignment of lease by and between The Villas of MCC, LLC and First National Bank of Muscatine; an agreement with Bridgeview Community Mental Health Center for services at CCC; and an amendment to the memorandum of agreement with North Scott Schools for concurrent enrollment.

Director Phelan moved, seconded by Director Frampton, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Kirk Barkdoll, director of district facilities, presented Sulzberger Construction Change Order #1 on the SCC Roadway Phase 4 project, in the amount of \$59,069.13.

Director Beck moved, seconded by Director Vetter, to approve Sulzberger Construction Change Order #1. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented Amendment #2 to the Professional Services Agreement with AMENT Engineering.

Director D'Souza moved, seconded by Director Frampton, to approve the amendment. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll also reviewed the bond referendum projects, noting the progress of each and giving a budget summary. Director Phelan asked that a report to the public be presented when the projects are all complete.

The Board conducted a first reading of proposed board policies No. 443 and No. 555 – Prohibition of Weapons on Campus. This was a first reading and no action was taken.

Financial reports for the month ending December 31, 2010, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Frampton moved, seconded by Director Engler, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director D'Souza moved, seconded by Director Phelan, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, President Gallagher reported that the Chancellor Search Committee had met earlier in the day and the process continues to move forward.

During Chancellor's Comments, Chancellor Keir thanked Lana Dettbarn, executive director for administrative services, for her leadership in ensuring another excellent audit report. Ms. Dettbarn shared the credit with many others in the District, noting it is truly a team effort.

The next Regular Board meeting is scheduled for 7:00 p.m. on February 21, 2010, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa.

President Gallagher adjourned the meeting at 8:14 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President