

**BOARD OF TRUSTEES  
EASTERN IOWA COMMUNITY COLLEGE DISTRICT  
December 19, 2011**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on December 19, 2011, in the Music Room at Muscatine Community College, 152 Colorado Street, Muscatine, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Brian Angwin, Kendra Beck, Mary Lou Engler, Bill Phelan, Milton Shaw, Shirley Stewart. Absent: Dr. Joseph D'Souza, Michelle Garvin.

Minutes from the November 21, 2011, Regular Board meeting had been mailed to the Board members for their review. Director Phelan moved, seconded by Director Shaw, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

During Audience and Communications, MCC alumni John Robinson and Carol Steinmetz addressed the Board. Mr. Robinson presented the Board with an early copy of the MCC school song, "Forever," and read excerpts from a letter by the composer, Bill Stirlen, to Mrs. Steinmetz's late husband, Ladd Steinmetz, outlining the history of the song, which was written in 1936. President Gallagher accepted the gift on behalf of the Board and thanked Mr. Robinson and Mrs. Steinmetz for this gift of the college's history.

For the IACCT Report, Director Phelan noted that he would be in contact soon with the Board members about the student and trustee legislative seminar in Des Moines next month.

Staff reports were presented. Bari Marshall, student housing manager at MCC, talked about the student housing available on campus, particularly the amenities and activities offered to the students. MCC student Bethany Strause shared some of her experiences living on campus, noting that even though her home is very close to the school, she enjoys living in close proximity to classes, activities and friends. Director Engler noted that she remembered the Board's discussions about how to plan for student housing and she is very pleased to hear how successful student housing has been at MCC. Director Phelan asked about the occupancy rate; Ms. Marshall replied that 73% of the units are occupied at present.

A second report was presented by Jordan Lyon, a student in the feed and fertilizer marketing program, who talked about his appointment to and participation in the Iowa Corn Growers Association's Iowa Corn Collegiate Advisory Team. Mr. Lyon also talked about his study abroad experience in Denmark, where he studied sustainable agriculture and renewable energy.

A list of personnel items was presented for Board approval. The Board was also asked to approve a list of performance adjustments for administrative and professional staff.

**Director Beck moved, seconded by Director Stewart, to approve the personnel list and the performance adjustments. Ayes: all. Nays: none. Motion carried.**

**Mark Kapfer, executive director of economic development, presented one Chapter 260E preliminary agreement, with Joseph T. Ryerson and Son, Inc. in the amount of \$265,000.**

**Director Angwin moved, seconded by Director Engler, to approve the Chapter 260E agreements. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve contractual agreements: a memorandum of understanding with the Department of Defense for the Voluntary Education Partnership; assignment of a previously approved clinical agreement with Radiology Group to Genrad, LLC; and an HIT clinical agreement with The Finley Hospital in Dubuque.**

**Director Shaw moved, seconded by Director Phelan, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.**

**Kirk Barkdoll, director of district facilities, presented recommendations for professional services contracts on two facilities improvement projects. It was recommended that the contract for the SCC 1969 Roof Replacement be awarded to Shive Hattery and that the SCC 1988 RTU #11 Replacement be awarded to Miner Consulting Engineers.**

**Director Phelan moved, seconded by Director Shaw, to award the professional services contracts as recommended. Ayes: all. Nays: none. Motion carried.**

**Proposed academic calendars for 2012-13 and 2013-14 were presented for Board approval. Chancellor Doucette thanked Dr. Karen Vickers, vice chancellor for student development and CCC president, for her leadership in the development of the calendars.**

**Director Beck moved, seconded by Director Angwin, to approve the academic calendars as presented. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to adopt a resolution authorizing Chancellor Doucette and Gary Mohr, executive director for external affairs, to represent the district's interests to state government.**

**Director Engler moved, seconded by Director Phelan, to adopt the resolution. Ayes: all. Nays: none. Motion carried.**

**Financial reports for the month ending November 30, 2011, were presented. It was recommended that receipt of the reports be acknowledged and the reports be placed on file.**

**Director Shaw moved, seconded by Director Angwin, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.**

**Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.**

**Director Angwin moved, seconded by Director Stewart, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.**

**During Trustee Comments, President Gallagher thanked MCC President Bob Allbee and the MCC staff for their hospitality, an excellent meal and the enjoyable entertainment. Director Angwin thanked Mr. Allbee for the campus tour. Director Phelan commented that the renovated Student Center is outstanding, and Director Engler agreed, noting that the change orders were well worth the final result. Director Engler also complimented Dr. Vickers and the CCC graphic arts students on the beautiful calendar they helped create for WQPT. Director Phelan also complimented the EMS program, noting that he had occasion recently to be treated by one of the students, who did a fine job.**

**During Chancellor's Comments, Chancellor Doucette noted that 2011 has been a good year, that many good things have happened and we have good momentum going into the new year.**

**The next Regular Board meeting is scheduled for 7:00 p.m. on January 23, 2012, in the Ellis Vetter Board Room at 306 West River Drive, Davenport, Iowa.**

**President Gallagher adjourned the meeting at 8:04 p.m.**

---

**Honey H. Bedell, Board Secretary**

**Approved:**

---

**Board President**