



Chancellor's Memo

Eastern Iowa Community College District

March 15, 2006

[New Chancellor's Advisory Council Holds Retreat and First Meeting](#)

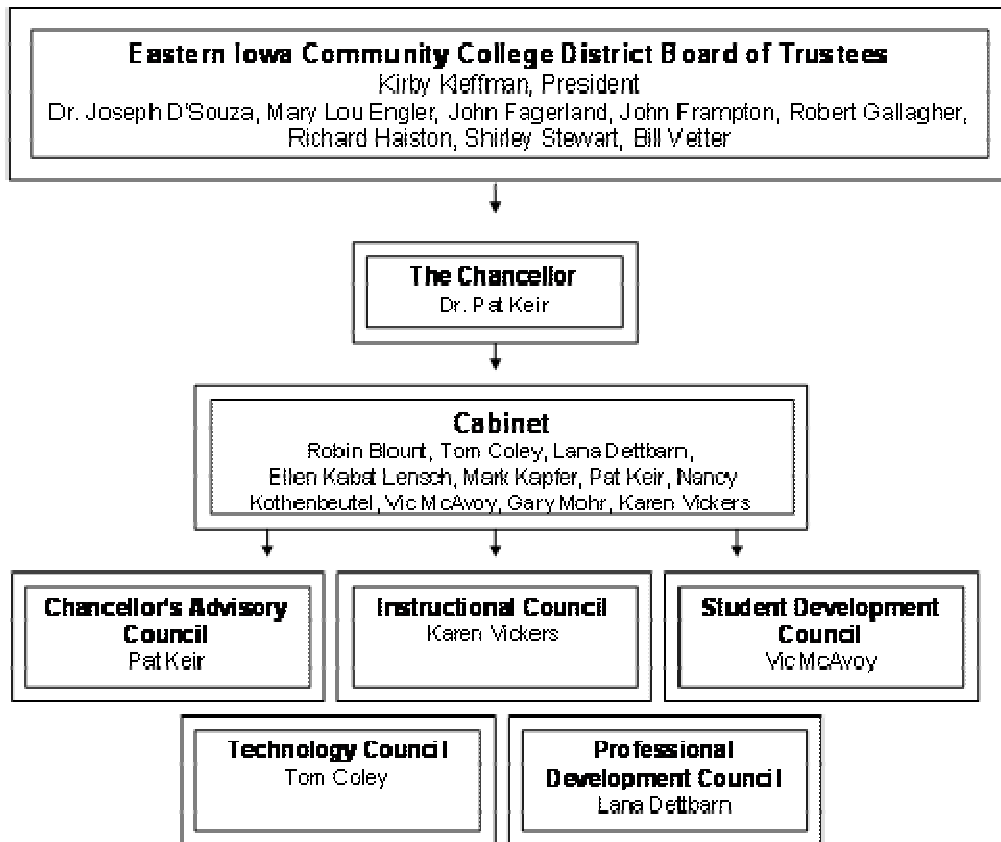
On Friday, February 17, 2006, the membership of the new Chancellor's Advisory Council (ChAC) held an all-day retreat at The Abbey in Bettendorf. Facilitated by [Mike McHargue](#) (who has facilitated two earlier retreats for us), the event was designed to help the group get to know each other, develop guidelines for working together, and identify some future issues and strategic areas the group can work together on. The group, which is as "representative" as we could make it, has two main purposes: (1) to provide input and advice to the Chancellor and the Chancellor's Cabinet on district-wide matters, and (2) to provide a vehicle for better communication about district matters among all of us. Here is the current membership of the ChAC.:

Amy Lofgren, SGA President - MCC
Tom Coley, SCC President
Jim Compton, MCC Faculty/President of Faculty Senate
Kathleen Conway, SCC Adjunct Faculty
Lana Dettbarn, Executive Director of Administrative Services
Chris Eichmeier, Clinton Faculty/President of Faculty Association
Glo Hanne, Staff Representative - ATEEC
Kayla Holst, Staff Representative - MCC
Jeremy Holmes, SGA President - CCC
Pat Keir, Chancellor
Angelique Kimble, Staff Representative - DO
Nancy Kothenbeutel, Executive Director of Continuing Education
Vic McAvoy, MCC President
Mardell Mommsen, Staff Representative - CCC
Mark Shaw, Staff Representative - SCC
Eileen Shull, SCC Faculty/President of Faculty Senate
Pam Teymer, CCC Faculty/President of Faculty Senate

Thomas Sullivan, SGA President - SCC
 Karen Vickers, CCC President
 Robin Blount, Special Asst. to the Chancellor/Committee Secretary

In addition to the new ChAC, we have four additional councils which have either been recently expanded or newly assembled. The Technology Council, the Professional Development Council, the Instructional Council, and the Student Development Council exist to provide communication, consistency, and collaboration across the district in the four areas identified in their titles. Here is a chart that might clarify how all of this will work.

Organizational Structure and Placement of Councils



On Thursday, March 9, 2006, the Chancellor's Advisory Council had its first regular meeting. There were a number of interesting items on the agenda including: a review of the final draft of the new EICCD Ethics Statement, a discussion on how members can solicit and share information about the Council with their constituencies, a discussion about the upcoming CQIN Summer Institute that will focus on breakthrough learning and innovation, a discussion of how we could organize the district to reduce paper use, a request to explore ways that information about employee hospitalizations and sadder news could be shared district-wide, a request for the Council (or the new Professional Development Council) to have

more input into the annual Staff Development Day activities, an update on the impact of the new John Deere/United Healthcare situation, and a request from faculty about developing more coherent policies for addressing repeat plagiarism/cheating in classrooms.

During the Q&A segment of the meeting, the following items were discussed: re-evaluating the need for the district to provide all students with district e-mail addresses (which the Council determined would be a good topic for the new Technology Council), a request to look at the hiring process to see if there are ways to speed it up, a request to explore the tuition rates we charge to students from Illinois, and a request to hear the results of recent focus groups held by the Marketing staff on barriers to students.

From now on, we will do several things to make sure that all in the district are aware of the activities undertaken by the Councils: Robin will post the agendas for upcoming meetings on the website at least two days prior to the meeting and then will post the minutes of each meeting within a week or so after the meeting occurs. In addition, we will make sure that there are links to all Council members on the page so that you can e-mail them with suggestions for agenda items or responses to the issues or minutes. To get to the appropriate page, which we hope will eventually be filled with information from all of the Councils, just go to the Faculty/Staff Intranet, and click on District Councils. Then click on Chancellor's Advisory Council to review the work of this group. Here is the link to that section of our website in case you want to list it in your "favorites."

[Chancellor's Advisory Council Agendas and Minutes](#)

If you have any questions or suggestions about our new/refined Council structures, please don't hesitate to let me know.

Family Literacy Fun Night is Big Success



I had a great time when I attended the Scott Community College Career Assistance Center Family Literacy Program's Family Fun Night held at St. Mary's Parish Center on Thursday, February 23. Organized by Family Literacy Coordinator [Karen Roebuck](#) and Family Literacy Instructor [Sarahy Arriago de Castro](#), the center was overrun with parents and children enjoying the story-teller, games, crafts, door prizes and food.

Here's [Jim Schneider's](#) summary description of the event:

Alvina Hansen, WQPT-TV's early childhood consultant provided top-notch story-telling with many props and dolls. ESL instructors from the Cesar Chavez Center, Thais Rowland and Jenny Pinnick played games and applied tattoos (did Chancellor Keir ever get her tattoo washed off?). Jim Schneider's daughters, Anna & Jamie, assisted with the "haga un arte del caballo" craft (make a horse), assisting children in decorating a cardstock horse head with crayons and yarn and then attaching it to a yardstick to create a hobby horse. Grace Pearl kept everyone nourished with walking tacos, cookies, and juice that were a big hit. With over 60 participants, the evening was a great success!

Thanks to EICCD staff [Peg Garrison](#), [Karen Roebuck](#), [Sarahy Arriago de Castro](#), [Thais Rowland](#), [Grace Pearl](#), [Anna & Jamie](#) & [Jim Schneider](#) & [Wayne Cole](#) for all they did to make this such a success.

Campus Climate Survey to be Available in mid-April



If we are to be the best we can be, it's critical that we gather feedback about our internal climate and success as a learning organization from all who work at EICCD. That's why I hope you will all take the time during the first two weeks of April to fill out the Learning Organization Practices Profile (LOPP) survey that we do once every two years to track our climate and progress. [Laurie Hanson](#) has provided me with some information about the survey – and thanks to Gary Olson who has helped us make the survey available ONLINE this year.

- The survey will be available the first week of April for two weeks;
- We will email all fulltime staff in the District with a link to the survey; and
- it will also be linked from a staff announcement on the webpage;
- the survey can be filled out electronically, or
- printed and sent via intercampus mail to Institutional Research, or
- we will make some paper copies available in the mailrooms of each site that also can be filled out and sent to Institutional Research;
- a reminder email will be sent about it after the first week;
- the responses will be collected in a database that can be imported into a spreadsheet for data analysis

About the survey itself:

The Learning Organization Practices Profile (LOPP) survey is to measure employee perceptions of the EICCD as a learning organization. The goal as a learning organization is to be flexible, adaptive, and capable of learning and changing in a proactive manner. The survey is sometimes referred to as the Internal Climate Survey. The survey has been conducted annually since 1997, and the results have been used to target opportunities for improvements.

The survey consists of 60 statements that are rated on a scale of 6 = Strongly Agree through 1 = Strongly Disagree. Respondents were asked to indicate the type of position they hold within the District (Administrative/Professional Staff, Classified Staff, or Faculty/Counselors) and the location at which they are primarily employed. Two open-ended questions ask for suggestions to improve the EICCD student and stakeholder service environment.

If you have any questions about it, just let Laurie Hanson know. More to come . . .

Clinton Community College Paul Sharar Foundation Receives Donation



Each year the Mercy Hospital Auxiliary (associated with Mercy Medical Center) awards the foundation \$1,000 that goes directly to the nursing department to be used as our faculty choose. On February 20th, [Ann Eisenman](#) accepted the donation and our Board member, [John Frampton](#), who is a member of the volunteer auxiliary for the hospital, was there to take her picture. CCC's local hospital and their auxiliary have been great supporters for the college and especially our nursing program.

Phi Theta Kappa wins Regional Awards



Everyone knows by now what a fan I am of Phi Theta Kappa, the two-year college honorary society. We have chapters at all three of our colleges, each making a real difference in the life opportunities of students. Recently the MCC Phi Theta Kappa advisor, [Kathy Metcalf](#), sent me a note about recognition the MCC Chapter received at the state convention:

. . . I'm glad you asked. Beta Zeta Phi, MCC's chapter of Phi Theta Kappa, attended the Iowa Regional Convention February 23-24. We won the following awards: Scholarship Hallmark, Distinguished Chapter President (Colleen Hansen),

and Distinguished Member (Catherine Klein). These are the top regional awards in these categories and they are each given to only one of the twenty-six chapters in the state of Iowa. In addition, Megan Steahr was placed in the Iowa Regional Hall of Honor. We were also recognized as a 5 Star Chapter and presented with the Pinnacle Award for membership.

On March 8, I attended Scott Community College's Phi Theta Kappa induction, ably led by advisors [Sue Trudell](#) and [Jan Weis](#). While at the induction ceremony, pictured here, I also learned that the SCC chapter (Beta Zeta Epsilon) was recently awarded the Pinnacle Silver Chapter Award for increasing their membership acceptance during their fall membership campaign.

Thanks to all at all three colleges who support Phi Theta Kappa and have made us look so good!



EICCD Hosts Iowa Community College On-line Consortium

I was exceptionally proud of the fact that EICCD hosted the ICCOC Annual Conference this year and that our district was so strongly represented in attendance, with a total of 75 EICCD staff attending out of a total of 200. Kudo's to [Cindy Bottrell](#) and her committee for doing such an amazing job. In the picture you can see MCC faculty member [Steve Holland](#) leading his session . . . and here is a blurb Cindy provided describing the event:

EICCD hosted the annual conference of the Iowa Community College On-line Consortium (ICCO) on February 23rd and 24th, at the Radisson Hotel in Davenport. Over 200 faculty, staff, and administrators attended the conference. The two-day conference was designed to provide faculty and staff involved in on-line education the opportunity for networking and updating of skills. [Ian Jukes](#), the keynote speaker, provided an engaging and thought-provoking presentation on the future of technology in education and in our lives. [Jeff Borden](#), Senior Instructional Designer at eCollege, and [Don Fraser](#), from Durham College in Canada, provided sessions on student success and retention, as well as methods to improve on-line courses. Many faculty and staff members of partner colleges also gave presentations. EICCD presenters included: [Carrie Meador Bliss](#), [Pam Bass](#), [Kathleen Conway](#), and [Steve Holland](#).

The EICCD organizing committee included: [Cindy Bottrell](#), [Pam Bass](#), [Yvette Work](#), [Sheri Bonis](#), [Heidi Hilbert](#), [Carrie Meador Bliss](#), and [Kathy Coiner](#). [Jane Campagna](#), [Karolyn Jeffers](#), [Lisa Miller](#), [Ruth Ann Castro](#), [Jeanette Thomas](#), and [Ellie Sweet](#) volunteered in various ways during the conference.

Enrollment Development Emphases are Selected

Key Initiatives

- ***Expand Distance Learning***
- ***Target New Markets with New Programs, Promote Programs to Market Niches***
- ***Expand and Improve All Web-Based Services***
- ***Improve Student Life***
- ***Focus on Retention of Dual Enrolled High School Students Through AA's with EICCD***
- ***Expand Current Dual Enrollment Program***
- ***Expand and Refocus EICCD's Marketing Function***

Last month, I shared with you some of the key findings relating to our enrollment development research, and I was very grateful to receive a number of excellent suggestions from readers of this memo on how we can build our enrollment back up in the future.

At last month's Board meeting, the Cabinet presented a list of seven key initiatives which we will focus on in the next few years in order to position ourselves better related to our

enrollment numbers. Here are the categories:

We are now in the process of fleshing out these initiatives with concrete plans that will yield results. If you have any suggestions, would like to share things you are already doing in those arenas, or are particularly interested in working on one of them, I would love to hear from you!

++++> Concrete Ideas or Volunteer for Enrollment Development

Continuing Ed Staff Member Wins Mid-west Award



Dawn Hamilton from Continuing Education was recently awarded the Training Center Coordinator of the Year Award by the Heartland Affiliate of the American Heart Association. As Training Coordinator at Eastern Iowa Community College, she has "worked to ensure compliance with integrity and in the best interest of maintaining quality EICCD programs." Dawn's success reflects very positively on EICCD and our Continuing Education Programs, so be sure to congratulate Dawn on her award.

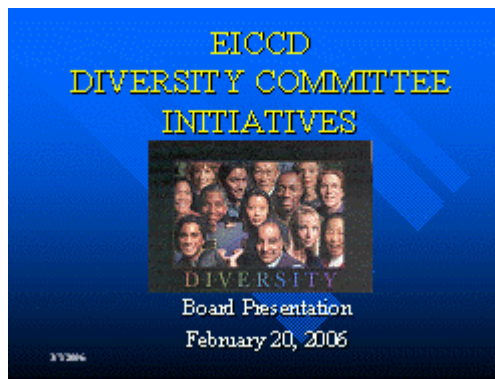


Diversity Committee Reports to the Board of Trustees

Here is a picture of the two co-chairs of the District-wide Diversity Committee, **Jeanette Thomas** and **Alison Entler**, with the President of the EICCD Board of Trustees, **Kirby Kleffmann**, when they presented to the Board on Monday, February 20, 2006.

The committee has located the PowerPoint of the presentation out on the EICCD Website. Why not take a minute, click the link, and go out and have a look!

[Link to Diversity Committee Report to EICCD Board of Trustees](#)



CCC Hosts District's First Successful National Issues Forum



A very successful National Issues Forum was recently held in Clinton. Martha Bonte and Chris Eichmeier moderated two sessions entitled, "Making Ends Meet: Is There a Way to Help Working Americans?" Approximately 25 people were in attendance. "We had difficulty coming to much common ground, but our discussion to attempt that was excellent. People worked hard to understand each other. Many said they hoped for other opportunities to discuss issues,"

Martha commented. Chris plans on taking the moderated forum strategy for discussion into his classroom at CCC.

Due to a scheduling error, the Urban Center forum will be rescheduled for April and will be located at the Kahl Building. For more information, you can contact Ellie Sweet, who will be moderator for the forum, at x. 6078 or 7140. For more information about National Issues Forums as a program, click the link below.

➡➡➡➡ [National Issues Forums](#)

EICCD Restroom Remodels Expand Accessibility



How many of you remember the famous "suggestion cards" that many district staff sent to me during my first six months addressing issues and concerns that, if solved, could make the lives of our students and staff easier? One card that caught my attention was from a SCC student asking why there weren't more handicapped-accessible restrooms at the college. Stemming from that, and from a thorough study led by Vic McAvoy and Kirk Barkdoll of our overall site accessibility status, we created a list of facilities improvements that we would like to make when and if funds become available. This past year, the Iowa legislature made available some one-time funding for facilities improvements, so we applied those funds immediately to the item at the top of the priority list: increasing the number of handicapped-accessible restrooms on our campuses. (By the way, we are currently meeting the requirements of the ADA . . . but we are always trying to do better!) I am very happy to announce that we will be commencing restroom remodels at all three campuses and at the CAC! Here's a blurb from Kirk about the projects:

When many of our existing college facilities were designed and built, there were no laws governing accessibility to buildings and facilities for individuals who have a physical disability. As such, many of our original restrooms were not designed to accommodate individuals in wheelchairs or individuals who experience mobility challenges. As part of our continued effort to address accessibility issues, EICCD is in the process of remodeling restrooms (1-men and 1-women's) at each of the three main campuses as well as the Career Assistance Center. The handicapped accessible restroom remodels will include restroom compartments, lavatories, doorways, automatic openers, floor space, bathroom accessories, grab bars, and drinking fountains. The time frame for completing the projects at each location is June 5, 2006, with work beginning around mid April.

Get Ready for Spring!



Wasn't that surprise, thoroughly spring day last Saturday an amazing gift? I had an e-mail recently from a close friend who lives in San Diego sympathizing with me for living in the cold mid-section of the country. Since it was that particular Saturday, when temperatures lifted to the sixties and the sun was shining, when I received the e-mail, I wrote back about the special joy we Midwesterners feel when we experience that first spring day after a long, gray winter makes it worth it.

I am hopeful that the weather during spring break will be as nice, or at least nearly as nice, as what we just experienced and that all of you who won't be working will have a fantastic break.

Pat