

Chancellor's Memo
Eastern Iowa Community College District
November 15, 2007

Happy Thanksgiving!



It's hard to believe that another Thanksgiving is rolling around, but isn't it nice to know that we'll all enjoy a long weekend to rest, re-energize, and give thanks for all that we have – and for enjoying careers that allow us to make the lives of others more rich and fulfilling. I hope that each and every one of you have a great holiday.

*And while I am thankful for just about everything in my life, scroll down to the bottom of this memo to see **number one** on my gratitude list!*

**Cross Cultural Connections Project Links
MCC and Indian Students**



The Cross Cultural Connections Project was developed with the idea of directly linking EICCD students and students from other cultures and countries to participate together in learning modules using appropriate technology. The results of the successful pilot project between MCC and Stella Maris College (Chennai, India) are documented on the following web site, where you can look at the shared curriculum modules, reports by EICCD and Stella Maris College who have already participated, and information about Chennai, India.

<http://jeffarmst.googlepages.com/crossculturalconnectionsproject>

*If you are interested in learning more about this project, have an idea to connect students and faculty from other countries, or want to learn more about the Cross Cultural Connections Project with India, contact **Jeff Armstrong**, EICCD's International Education Director (among other things.)*

Visit to American Sign Language Class Yields Chancellor's Work of Art



The interesting thing about this drawing is not that it exemplifies my lack of talent, but that I drew it with instructions provided by SCC faculty member Elizabeth Huntley in American Sign Language. I visited Elizabeth's class recently, and I had a wonderful time struggling to understand, communicate, and follow directions in a totally "no voice" environment. I think I may have come a bit closer to understanding the challenges of being deaf in a hearing world, and I found the actual language fascinating.

Please remember that I am always interested in being invited to visit classes throughout the District. To schedule me in, just contact [Doris Swanson](#).

ChAC (Chancellor's Advisory Council) Pondering Several Issues/Projects

Each month, a group of EICCD staff from various segments and sites in the District meet with me to share concerns, to facilitate communication and policies among the other councils (Technology, Student Development, Instructional and Professional Development), and to engage in two-way communication within the District. At our meeting on Thursday, November 8, the Council continued and/or began consideration of three important issues. Members of the Council will be soliciting your ideas and input as we move forward (or don't move forward), so don't hesitate to contact any of them with your ideas and best thinking.

The three issues/projects currently under consideration are:

- (1) Should the District recommend that the Board adopt a non-smoking policy? Alternatives under consideration are: (1) continue our current policy of forbidding smoking at entrances and exits, (2) forbidding smoking on any district/college land except in parking lots and cars, (3) ban smoking everywhere on district property, including parking lots and cars. Your ChAC representative should be finding a way to gather your preferences and reasoning. If you aren't contacted in some way, don't hesitate to contact someone on the Council.



- (2) Should the district revise its mission and vision statements? When we engaged in a strategic planning exercise during my first six months, everyone agreed that we would delay a review of the mission and vision statements until later. The current statements were last reviewed in 1992, and they have definitely served us well. If we decide to review them at this time, we will begin the process with a session of ChAC and then ChAC members will solicit your input at several stages along the way.



(3) Should we engage in a process analysis of EICCD's Advising Process? Could our advising assumptions, processes, and results measurement be improved? If so, what is the best approach for doing so? Your ChAC members will be asking you and students whether now is the time for us to clarify what we mean by advising, what our purposes for student advising are, what processes and flow are currently in place, and whether we should attempt to engage in a process analysis of advising with the goal of making the processes meet our purpose better.



Just in case you aren't aware of who serves on the Chancellor's Advisory Council this year, here is a list:

*John Anderson - MCC SGA President
Angie Andresen - CCC SGA President
Donna Sweet - SCC SGA President
Roger Johnson - Faculty Association President
Tom Coley - SCC President/ Chair, Technology Council
Carol Hall - CIO, Information Technology
Karen Vickers - CCC President/ Chair, Instructional Council
Vic McAvoy - MCC President/Chair, Student Development Council
Robin Blount - Asst. to the Chancellor
Lana Dettbarn - Exec Dir of Bus. Services/Chair, Professional Development Council
Nancy Kothenbeutel - Exec Dir of Continuing Ed
Mardell Mommsen - Registrar, CCC
Glo Hanne - Project Coordinator, ATEEC
Jim Compton - MCC Instructor/Faculty Senate
Eileen Shull - SCC Instructor/Faculty Senate
Pam Teymer - CCC Instructor/Faculty Senate
Kari Allen - DO Registration Clerk
Kayla Holst - MCC Continuing Education Secretary
Kathleen Conway - SCC Adjunct Instructor
Scott Swanson - SCC Instructor
Chris Eichmeier – CCC Instructor*

Don't hesitate to contact any of the members listed above with your suggestions, opinions, or suggested solutions.

New Staff Serve District-Wide Roles

Here are pictures of three new employees who will no doubt impact the teaching, learning, and customer service of many of you in the years to come.



Jeff Larson is the new Dean of EICCD E-Learning, and he will lead and facilitate the continued development, staffing, and refinement of our district's e-learning offerings, in addition to being our liaison to the ICCOC (Iowa Community College Online Consortium). Jeff has already met with a large and diverse set of district staff, and I know he would love to hear your ideas and suggestions as he moves into his new role. Jeff's office will be in the Kahl building and he will be ably assisted by Heidi Hilbert (who is also ably assisting George Varchola who will relocate to the Kahl building soon.)

Jeff shared this paragraph with me recently:

"I have been involved in e-learning within higher education for more than 10 years. I have served as the Emerging Technology Analyst for the Wisconsin Technical College System facilitating e-learning initiatives for Wisconsin's 16 technical colleges. For the past four years, I was serving as the Director of E-learning Content Solutions for SunGard Higher Education and was a site consultant based at Broward Community College in Ft. Lauderdale, Florida. Some of my most recent work involved creating an e-learning strategic plan and piloting a streamlined process for online course development and delivery using a digital content repository for Broward Community College's 10,000+ e-learning students.

As the new Dean of EICCD's E-Learning Enterprise, I would like to move EICCD toward a "unified e-learning digital campus" in which people, processes, and technology interact seamlessly to strengthen e-learning opportunities and successes for students.

As part of this vision, I will be working with key EICCD stakeholders in identifying strategies and plans to work towards this vision. Some goals include:

- 1. Facilitate online student services for EICCD and the Iowa Community College Online Consortium*
- 2. Enhance professional development for online instructors*
- 3. Strengthen online course planning, design and development to achieve better student success and satisfaction*
- 4. Provide robust e-learning opportunities for non-traditional students for both stand alone courses and degree programs."*

If you have any suggestions for Jeff, please use this link to share them: [Ideas about e-learning for Jeff Larson](#)



***Karen Roebuck** was recently selected to fill the position of EICCD Affirmative Action/Equal Opportunity Officer. In addition to receiving and investigating assertions of discrimination, Karen will also chair the district's Diversity Committee and, working with that committee, summarize the wide array of diversity experiences offered at the colleges and suggest additional experiences to be offered through our professional development systems. Karen will also assist me directly in outreach to our minority and disabled communities and, as time goes on, with efforts to continue to diversify our staff.*

Karen is a native of Dayton, Ohio and has lived in the Quad Cities for the last fourteen years. She states:

"The two greatest gifts in my life are my daughter Marvinna and son Marvin II. I am very appreciative of the opportunity to fill in several positions at EICCD. Previously I have been the Transfer Advisor for TRIO, Family Literacy Coordinator, as well as GED Instructor. I am currently the Prevocational Training Facilitator for the Women & Minority in Highway Construction Program and will also serve as the AA/EEO and Diversity Chair for the district. I'm housed in the Continuing Education Office at the District Office in Davenport. My number is 563-336-3412."

If you have any concerns or suggestions about equal opportunity, equity, or diversity at EICCD, please don't hesitate to get in touch with Karen.



*Todd Trammell is the new Director of our ATEEC Program. Since he reports directly to **Ellen Kabat-Lensch**, I've asked her to write a brief introduction of him.*

"It is my pleasure to introduce Todd Trammell as the new ATEEC Director. Todd comes to us from Oxford, Ohio where, for the last five years, he has run a private environmental safety and health consulting company. Todd was also Science Chair at the Cincinnati Campus of the University of Phoenix for the last 4 years. He has taught as an adjunct at Wright State University, DeVry University, Sinclair Community College and Cincinnati State Community College. Todd has 20 years of experience in engineering and construction management. Todd has earned an AAS in Constructional Technology from Tompkins-Cortland Community College, a BS in Environmental Engineering Technology from Cornell University, and a MS in Environmental Management from The University of Findlay. Please join me in welcoming Todd to our team."

Scott Community College Bookstore Wins National Award



Pat Cawiezell from SCC recently sent me an e-mail announcing that Connect2One has selected Scott Community College for their Connection Award. Pat describes the award thus:

"Connect2One (a division of Nebraska Book Company) is an alliance of independent college bookstores with a mission to connect bookstores with the resources they need. This year Connect2One has chosen Scott Community College along with 17 other stores from across the country for their Connection Award for our exemplary usage of C2O Vendor Partner Programs. The criteria for this award are based on the level of the member's participation with C2O Vendor Partners and on overall savings and rebates achieved." (See web site below for more information.)

http://www.connect2one.com/our_company/camex_2007_Participation_Awards.asp

EICCD's AQIP Systems Portfolio Completed and Submitted

*First, I want to thank **Laurie Hanson** for the outstanding job she does orchestrating the preparation of EICCD's AQIP documents, and in particular the systems portfolio upon which our re-accreditation is based. Second, having just reviewed the report, I am really, really impressed with its completeness and its professional presentation. Thanks to Laurie Hanson, **Nancy Dugan** and **Cathy Pologruto** for all the work they did to complete this report. Laurie has prepared a brief description of the report and its purpose. Please take some time to click on the link and look through this outstanding report.*

"EICCD has completed another one of the milestones it must pass for HLC/AQIP reaffirmation of EICCD's accreditation. The 2007 Update of the EICCD Systems Portfolio is now posted on the website at www.eicc.edu/internal/aqip/index.html#2007portfolio .

The document presents EICCD information in response to the nine AQIP categories, much like the HLC Self-Study document. The difference is in the brevity (this Portfolio is 100 pages long) and results orientation of the portfolio. (Remember, brevity is a relative word!) The portfolio begins with an Overview (6 pages) of EICCD as a District that I would recommend everyone take time to read. Each of the nine sections provides updates on the information in the 2004 portfolio, and is information gathered from the EICCD website, council minutes, other official EICCD documents, and meetings with individuals and groups.

Embedded in this version of the portfolio are "fuel" text boxes in the corner of many pages featuring innovative – new- things at EICCD in the past four years. While this is by no means a comprehensive list, I think you find the items interesting.

A team of AQIP examiners will be reviewing this document and create a feedback report that applauds EICCD strengths and offers ideas about its opportunities for improvement. We will share this report once it arrives, later in the spring. Once a review of this document, the site visit documents and other AQIP documents from the past four years occurs, EICCD will get its letter of reaffirmation of its accreditation by summer 2008."

Chancellor Buys New Car



Those of you who know how much I loved my Prius will be surprised to hear that I've bought a new car . . . just kidding, it's not the "Smart Car" shown in this picture. My new car is a Toyota Camry Hybrid, packed full of gizmo's so I couldn't be happier!

Last Chance to Participate in Sexual Harassment Prevention Training

Approximately 24% of EICCD full-time employees have not yet completed the online sexual harassment prevention training module. If you haven't yet taken the online sexual harassment training which is required for all employees at the college, please note that Thanksgiving is the deadline. The overall assessment of the training is that

it is interesting, focused, and easy to master. Everyone in the district is required to take this course, so if you haven't yet done so, please click on this link and have a go!

George Varchola, Director of Human Resource Development for the District tells me that "...313 fulltime staff members (representing 76% of EICCD's entire staff) have successfully completed the "Preventing Sexual Harassment Online Training Program." Our goal is to have all full-time staff complete this training program by November 26th. In order to reach our goal, 98 additional staff need to complete the training.

To access the training, you must go to the Center for Professional Development website at www.eicc.edu/psh/ and then click on the "Preventing Sexual Harassment Online Training Program" link. Remember that successful completion means scoring at least 80% on the final test."

Chancellor Inducted into SCC's Phi Theta Kappa



I was surprised and honored when I attended the fall induction ceremony for the Beta Zeta Epsilon Chapter of Phi Theta Kappa to be inducted as an honorary member! I have always been impressed by the outstanding quality of all three chapters of Phi Theta Kappa in our district, at SCC, CCC, and MCC, and really enjoy the chance to get to know the students and advisors better on a regular basis.



Here is the number one reason I am so thankful this year!

Pat